3 RESPONSIBILITY FOR EXECUTIVE FUNCTIONS

3.1 The role of the executive, comprising the Leader and between 2 and 9 Councillors appointed by the Leader and which is called the Cabinet, is to provide effective strategic leadership to the Authority and to discharge executive functions. These include those local choice functions which are identified in Section 1 as the responsibility of the Cabinet and all other functions of the Authority not specified in Section 2.

3.2 However, in accordance with the Functions Regulations, the following are NOT functions of the executive:

- Imposing conditions, limitations or restrictions on approvals, consents, licences, permissions or registrations on a non-executive function.
- Determining any terms to which any such approval etc is subject.
- Determining whether and how to enforce any failure to comply with such approvals or any of the attached conditions etc.
- Amending, modifying, varying or revoking any such approval.
- Determining whether a charge should be made for such approvals or the amount of such charge.
- Making, amending, revoking or replacing the Members Allowance Scheme or determining any amounts or rates in the scheme.
- Any functions reserved to full Council under legislation which pre-dates the Regulations.
- Amending, modifying, varying or revoking any plan or strategy except where authorised by the constitution.
- The adoption/approval of a plan/strategy which is not in the policy framework, if full Council has determined that full Council should take the decision.
- Where the decision is contrary to or not wholly in accordance with the budget and policy framework.

3.3 All executive functions will be discharged by the Cabinet as a whole (it is not proposed that individual Cabinet Members will have power to act alone) save to the extent that such functions are delegated under this part of the constitution to Joint Committees (see 3.5) or officers (see Officer Delegation Scheme).
3.4 Where Council functions involve the preparation of a strategic policy for the Council the draft plan or strategy should be considered in the first instance by the Cabinet.

3.5 In addition to their collective responsibility for executive functions, each Member of the Cabinet will have a portfolio of issues in which they will specialise and on which they will lead. These are as follows:-

**Leader of the Council**
To chair the meeting of the Cabinet, to lead on policy and budget matters and to hold portfolio responsibility for the Chief Executive’s Office.

**Deputy Leader of the Council**
To deputise for the Leader.

**Adults, Health and Social Care**

**Children and Young People’s Services and designated Lead Member for Children’s Services**

**Communities**

**Skills and the Environment**

**Regeneration and Economic Development**

**Business Improvement and Resources**

**Public Health, Wellbeing and Engagement**

(The services which are covered by each of the above portfolios are set out in Article 12 of this Constitution.)

3.6 Joint Arrangements - Set out below are details of those functions which are undertaken jointly by the five West Yorkshire Authorities under Section 101(J) of the Local Government Act 1972.

<table>
<thead>
<tr>
<th>Who is responsible</th>
<th>Membership</th>
<th>Areas of Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>West Yorkshire Joint Services Committee</td>
<td>4 Members from each of the West Yorkshire District Councils including a Cabinet Member</td>
<td>Trading Standards, Archives and Archaeology, Grants to Voluntary Organisations</td>
</tr>
<tr>
<td>Yorkshire Purchasing Organisation</td>
<td>2 Members from each of the member Councils including a Cabinet Member</td>
<td>Purchasing</td>
</tr>
</tbody>
</table>

Reference:
Section 13, Local Government Act 2000
The Local Authorities (Functions and Responsibilities) (England) Regulations
Chapter 5, DETR Guidance on New Council Constitutions
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<th>Who is responsible</th>
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<th>Areas of Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leeds City Region Business Rates Pool Joint Committee</td>
<td>1 Member (the Leader) from each of the member Councils</td>
<td>Leeds City Region business rates pool administration and governance</td>
</tr>
</tbody>
</table>
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