Privacy Notice

Preparation of Neighbourhood Plans in Calderdale

How we use your information

Calderdale Council is registered with the Information Commissioners Office (ICO) under the provisions of the Data Protection Act 2018. The Council takes its responsibilities under the Act very seriously.

The information provided by you including your name, contact details and comments are recorded electronically on our system purely for the purposes of the work required relating to the Council’s responsibilities in respect of Neighbourhood Plans or Neighbourhood Forums under the provisions of the Planning Acts, and the subsequent Examination of a Neighbourhood Plan.

We need to collect this information in order to maintain accurate records to ensure that you can be properly involved in the preparation of the Neighbourhood Plans, including being invited to provide information into the Public Examination into the Neighbourhood Plan at a later date.

Completion of this form/sharing your information with us constitutes explicit consent from you for us to process your data for this purpose.

This information will be kept permanently or until such time as the data is reviewed/amended by us at your request or removed at your request.

As part of our statutory functions we will share data with the person appointed to hold the Examination into the draft Neighbourhood Plan and the qualifying body (Neighbourhood Forum or Parish council) leading the preparation of the Neighbourhood Plan.

You may withdraw this consent at any time by writing to the Development Strategy Manager at spatial.planning@calderdale.gov.uk, but by doing so you will withdraw from the relevant Neighbourhood Plan process and not be eligible to make representations at the Examination.

You have the right to see what information is held about you, to have inaccurate information corrected, to have information removed from our system unless we are required by law or a statutory purpose to keep it and the right to complain to the Data Protection Officer if you feel that your data has not been handled in accordance with the law.

The Councils Data Protection Officer is Tracie Robinson and can be contacted at information_management@calderdale.gov.uk

If you remain dissatisfied you have the right to lodge a complaint with the Information Commissioner's Office at www.ico.org.uk

GDPR Privacy Notice: Neighbourhood Plans April 2018