

Privacy Notice - How we use your information

Council Tax

Calderdale Council of Town Hall, Crossley Street, Halifax, HX1 1UJ is registered with the information Commissioners Office (ICO) under the provisions of the Data Protection Act 2018. The Council takes its responsibilities under the Act very seriously.

The information provided by you is collected purely for the purposes of calculating and administering your Council Tax account. The processing of your data is necessary in order to meet our legal obligations under the Local Government Finance Act 1992.

Calderdale Council is also required by law to protect the public funds it administers. It may share information provided to it with other bodies responsible for auditing or administering public funds, in order to prevent or detect fraud.

In order to administer your account, we may share your information with our contracted enforcement agents if necessary for the collection of outstanding monies, or Council Tax billing review companies contracted to the council as necessary.

Details of any currently contracted services can be requested from:

council.tax@calderdale.gov.uk .

You have the right to see what information is held about you, to have inaccurate information corrected, to restrict processing and to have information removed from our system unless we are required by law or a statutory purpose to keep it. You can do this by writing to the Council Tax Manager, Westgate House, Halifax. HX1 1PS. or email: council.tax@calderdale.gov.uk .

You have the right to complain to the Data Protection Officer if you feel that your data has not been handled in accordance with the law. The Council's Data Protection Officer is Tracie Robinson and can be contacted at information_management@calderdale.gov.uk .

You also have the right to lodge a complaint with the Information Commissioner's Office at: www.ico.org.uk if you believe Calderdale Council has not complied with your data protection rights.

Your information is recorded on our system to maintain up to date records. Council Tax records are kept dating back to 1993 in case of potential appeal against a Valuation Banding revaluation. Your financial information will be kept for a maximum of 7 years from the final transaction date or until such time as the data is reviewed by us or removed at your request.