

**CALDERDALE MBC**

**WARDS AFFECTED : ALL**

**LICENSING AND REGULATORY COMMITTEE**

**22 JUNE 2015**

**AMENDMENT TO HACKNEY CARRIAGE VEHICLE LICENCE CONDITIONS**

**REPORT OF THE HEAD OF CUSTOMER SERVICES**

**1. ISSUE**

For Members to consider the complaints received from the Hackney Carriage Taxi Owners Association in relation to the specification required for the side step attached to an accessible licensed vehicle.

**2. NEED FOR A DECISION**

The current conditions for Hackney Carriage Vehicles do not specify the required specification for a side step for accessible vehicles. It is a requirement that any change in conditions are approved by Licensing & Regulatory Committee.

It is a matter for this committee to consider the issues from both Transport Services and the Hackney Carriage Taxi Owners Association and agree and resolve an appropriate condition for accessible vehicles.

**3. RECOMMENDATIONS**

It is recommended that in the interests of public safety, clarity of process and duty to safeguarding, that Members implement the proposal to amend the vehicle conditions with immediate effect.

#### **4. BACKGROUND**

- 4.1 The current vehicle conditions do not specify the requirements for the specifications for a side step on accessible vehicles.
- 4.2 It is a matter for the Transport Services mechanics' to test the side step along with the compliance test for accessible vehicles and ensure that the equipment is fit for purpose.
- 4.3 Concerns have been raised recently by the Hackney Carriage taxi owners association (HTOA) that side steps which are required to be fitted to accessible vehicles are causing damage to their vehicles and are unsafe.
- 4.4 The HTOA have stated in their complaints attached at appendix 1, that previously the side steps which were fitted to accessible vehicles were fixed. Recently transport services have required the proprietors of licensed accessible vehicles to fit retractable side steps and this is causing damage to the vehicles.
- 4.5 The chair of the HTOA has also expressed concerns that customers who are vulnerable have also been distressed whilst travelling in the vehicle as when the vehicle drives over speed bumps the sound is loud.
- 4.6 Transport services advise that the retractable step and the fitting are in accordance with best practice guidance from the Governments' disabled transport advisory committee and the specification is what is used to all accessible vehicles, this is attached at appendix 5.

#### **5. FINANCIAL IMPLICATIONS**

None .

#### **6. CORPORATE IMPLICATIONS**

The amendment to the conditions supports the Council safeguarding priorities and responsibility to protect the travelling public.

## **7. CONSULTATION**

The Acting Registration and Licensing Services Manager has consulted with the Hackney Carriage Taxi owners association.

The benchmarking results from West Yorkshire and family authorities will be available to Members prior to this meeting to circulate.

## **8. OPTIONS**

Members are requested to;

(a) Approve the amendment to accessible vehicle as Members may specify,  
or

(b) Retain the current system.

## **9. Appendices**

1. Complaints from the Hackney Carriage Taxi Owners Association
2. Hackney carriage vehicle conditions
3. Private hire vehicle conditions
4. Compliance Test check sheet and guidance
5. Accessible Taxi requirements

Zohrah Zancudi  
Head of Customer Services

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### **FOR FURTHER INFORMATION ON THIS REPORT CONTACT:**

Andrea Breen. Acting Registration and Licensing Services Manager, telephone -  
Halifax 393001

### **DOCUMENTS USED IN PREPERATION OF THIS REPORT:**

1. Compliance Test check sheet
2. Hackney Carriage vehicle licence conditions
3. Private Hire vehicle licence conditions



Angela Johnson

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**From:** SUSAN doherty <sudo@fsmail.net>  
**Sent:** 28 May 2015 14:53  
**To:** Angela Johnson  
**Subject:** FW: scrutinys committee letter  
**Attachments:** stepsscrutinys panelapril2015.docx

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Message Received: May 04 2015, 11:47 AM  
From: "SUSAN doherty" <sudo@fsmail.net>  
To: [Andrea.Breen@calderdale.gov.uk](mailto:Andrea.Breen@calderdale.gov.uk)  
Cc:  
Subject: scrutinys committee letter

Dear Ms Breen

Could you please inform as to whether the department has received the attached letter for admission to the Scrutiny's Committee.

Thank you

S Gale (Halifax Taxi Owners Association)

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This email has been checked by the Council's content scanner

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HALIFAX TAXI OWNERS ASSOCIATION

SECRETARY: S RAMZAN

CHAIR: S GALE

The Scrutiny's Panel  
c/o Head of Licensing Department

56 SUNWAY  
SOUTHOWRAM

Calderdale Council

HX3 9PF

Customer Services

23.4.2015

Horton St

HX1

Dear Sir or Madam,

Since the introduction of six month testing of 6 yr old and over hackney carriages at Battinson Rd transport department members of Halifax Taxi Association are concerned that there seems to be a marked increase of test failures. This seems to be particularly due to the introduction of new rules and requirements imposed by the department's manager, without the taxi owners' prior knowledge.

An example of this is the type of steps fitted to wheelchair accessible vehicles.

The requirement has changed from a fixed step to a retractable one. This change was communicated neither verbally nor in writing to the proprietors. In one instance, without prior knowledge of this a cab was taken for test with a new fixed step fitted as was fitted on previous vehicles taken for test. The cab was deemed a failure on this point only. This proved very costly. Money was spent putting a fixed step on prior to the test, this had to be removed and a retractable one purchased and fitted to the cab resulting in the vehicle being out of commission for 4 days, with loss of service to the public and loss of earnings.

We maintain that this will lead to skewed failure figures in regard to the testing of vehicles and consequently to the retention of in-house testing at the Battinson Rd depot.

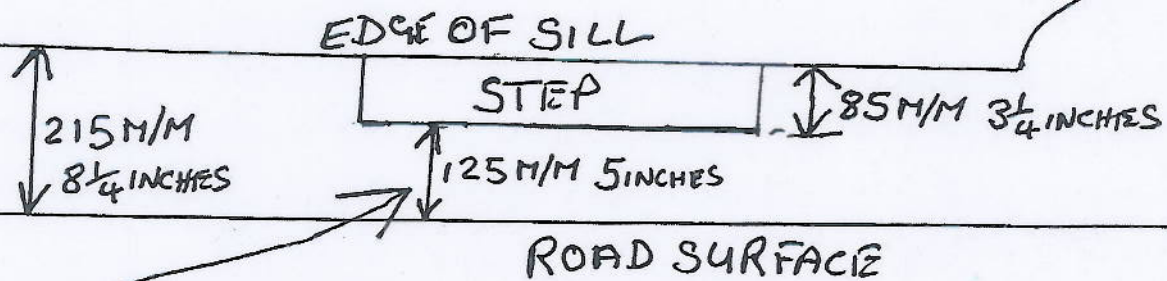
Due to the above circumstances the Halifax Taxi Owners Association (Hackney carriages) would request:

- 1 That any changes to Testing Standards are communicated in writing to proprietors, operators and the licensing department.
- 2 A copy of all Testing Standards is made readily available on request from the Council.

Yours faithfully

Chair Halifax Taxi Owners Association

**NB.** Could you please notify us when this item will be on the agenda at a Scrutiny's Panel meeting?



**125 M/M** REDUCED WHEN  
LOADED WITH PASSENGERS  
AND LUGGAGE



26-04-2015

e.g Speed Humps.

[illegible]

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 - PART II**

**HACKNEY CARRIAGE LICENCE CONDITIONS**

**1. Maintenance of Vehicles**

The vehicle, fittings and equipment shall at all times be kept in an efficient, safe, clean and tidy condition. The vehicle must comply with all statutory requirements including those contained in Motor Vehicles (Construction and Use) Regulations.

**2. Alteration of Vehicle**

No material alteration or change in the specification, design, condition, colour or appearance of the vehicle shall be made subsequent to the inspection of the vehicle by the Council, without the approval of the Council, at any time while the licence is in force, and at all times the vehicle shall comply with the specifications of the Council for a licensed Hackney Carriage.

**3. Tinting of Vehicle Windows**

Heavily tinted glazing is not permitted. Tinted films applied to the vehicle windows are not permitted. Glazing to the windscreen and front passenger windows shall comply with Regulation 32, the Road Vehicle (Construction and Use) Regulations 1986, with a minimum light transmission value of 75% for the windscreen and 70% for the front two passenger windows. All other windows which offer a view of passengers (excluding the rear quarter light/side load area window) shall have a minimum light transmission value of 65% to allow a clear view of passengers.

**4. Safety Equipment**

There shall be provided and maintained in the vehicle at all times when it is in use or available for hire, a **securely affixed**, suitable and efficient fire extinguisher and a suitable first aid kit, approved by the Council. The equipment is to be carried in such a position in the vehicle as to be readily available for immediate use in an emergency.



5. **Interior and Exterior Signs and Plates**

- a) Any sign provided by the Council indicating the licence details for the vehicle shall be displayed inside the vehicle in such a position and in such a manner as may be prescribed by the Council.
- b) The licence plate provided by the Council shall be securely affixed and maintained in a vertical position on the rear and on the outside of the vehicle so as to be clearly visible from behind the vehicle. The plate shall be kept in a clean and easily read condition. **The use of string or elastic straps to affix the licence plate will not be accepted.**
- c) The self-adhesive door signs provided by the Council shall be directly affixed and maintained on both front doors of the vehicle.
- d) The plate and signs referred to above must at all times be exhibited on the vehicle in the manner prescribed by this condition. Such plate and signs shall remain the property of the Council and shall be returned to the Council immediately upon the surrender, expiry, suspension or revocation of the licence.
- e) There shall be provided and maintained on the vehicle a roof sign displaying the word "Taxi" of a type and design approved by the Council, such sign to be permanently affixed to the roof of the vehicle so as to be clearly visible and legible from the front and rear of the vehicle at all times and to be illuminated when the vehicle is plying for hire.

6. **Advertising Notices**

No sign or advertisements shall be displayed or permitted to be displayed on the vehicle, unless the Council has approved such sign or advertisement, other than a sign displayed on either, or both of the rear doors of the vehicle indicating one or more of the following: -

- i) name of proprietor or proprietor's business,
- ii) proprietor's telephone number,

This condition shall not apply to any indication on a taximeter fitted to the vehicle.

7. **Roof Racks**

No roof rack shall be affixed to the vehicle at any time.

8. **Hackney Carriage Vehicle Driver's Licences**

The proprietor shall, before a driver commences to drive the vehicle satisfy himself that the driver has a valid hackney carriage driver's licence.



9. **Insurance**

The proprietor shall maintain in force for the duration of the licence an insurance policy for the vehicle providing cover sufficient to satisfy the requirements of Part VI of the Road Traffic Act 1988 and public hire use. The proprietor shall be required to produce to the Council a valid, **original** certificate of insurance or cover note in respect of the licensed vehicle when the vehicle licence is being renewed or transferred or when an MOT test is being booked. Failure to produce a valid, **original** insurance certificate or cover note will result in the application or request for MOT being rejected.

The proprietor shall ensure that a copy of the insurance certificate or cover note is kept in the vehicle at all times.

A valid insurance document or cover note shall be produced at any time on demand to an Authorised Officer of the Council. **Failure to produce a valid insurance certificate or cover note will result in the proprietor of the vehicle being issued with an offence notification.** The proprietor of the vehicle will then be required to produce a valid, original certificate of insurance, to the Council within five working days. The licence will subsequently be revoked if a valid certificate of insurance or cover note is not produced within five working days.

10. **Change of Address**

The proprietor shall notify the Council, in writing, of any change of his address during the period of the licence within 7 days of such change taking place.

11. **Drivers**

The proprietor of the vehicle shall notify the Council of the name and address of all licensed drivers engaged and employed by him and of any such driver ceasing to be so employed, within seven days of appointment or termination as the case may be.

12. **Transfer of Vehicle**

The proprietor of the vehicle shall notify the Council in writing within fourteen days of the transfer of the vehicle to any other person, specifying the name and address of the person to whom the vehicle has been transferred.

13. **Overloading**

The proprietor shall not convey or permit to be conveyed in the vehicle a greater number of persons (exclusive of the driver) than the number of persons authorised by the licence to be carried therein.

Except where otherwise necessary in the interest of safety, children under 10 years of age shall not be conveyed in a front seat of the vehicle.



14. **Vehicle Checks**

The proprietor, or the driver of the vehicle, as the case may be, shall, at the request of an Authorised Officer of the Council, stop the vehicle to enable a check to be made for the purpose of preventing or detecting any contravention of any statutory requirements, or of any conditions, applicable to the vehicle and its use as a hackney carriage, whether or not passengers are carried at that time, and shall not proceed until the Authorised officer is satisfied that all such requirements or conditions are being observed and complied with.

15. **Duration of Licence**

The licence shall remain in force for a period of one year unless otherwise suspended or revoked, or unless a lesser period shall appear on the face of the licence.

16. **Testing of Vehicles**

- a) At all times during the currency of a vehicle licence there shall be in force for the vehicle a current Certificate of Compliance indicating that the vehicle has been tested and complies with the regulations made under Section 43 of the Road Traffic Act 1988 and the standards laid down by the Council.
- b) On the 6th anniversary after first registration in accordance with the Vehicle Excise Act 1971 any vehicles being licensed by the Council as hackney carriages shall be subjected to a mechanical test by the Council's Chief Technical Services Officer to determine the vehicle's continued road worthiness suitability as a hackney carriage. Thereafter the vehicle shall be subjected to a further test as described above at not more than four-monthly intervals. Excepting that where a vehicle reaches its 6th anniversary and has the benefit of a valid Certificate of Compliance such test will not be necessary until the expiry of the Certificate of Compliance or after a period of not more than four months has elapsed since the vehicle's 6th anniversary whichever is the sooner.
- c) If a vehicle, on reaching its 6th anniversary or at any time thereafter shall fail the Council's vehicle test then any hackney carriage licence in respect of that vehicle shall be suspended and the vehicle withdrawn from service until such time as the vehicle is re-tested by the Council and it has been determined that the vehicle is roadworthy and suitable for use as a hackney carriage.
- d) Where a vehicle in (b) and (c) above fails a re-test then any hackney carriage licence in respect of that vehicle shall remain suspended. The Council's Technical Services Department will provide a technical report upon the vehicle after the failed re-test in order that a decision can be made as to whether or not the vehicle licence should be revoked.
- e) In the case of a vehicle which has been used overseas prior to the date of first registration in Great Britain the 6 year period shall be calculated from the date of first registration overseas if known, otherwise from the first day of January following the declared year of manufacture or the date of first registration in Great Britain if earlier.



- f) The licensed proprietor of the vehicle shall bear the Council's costs in the testing and where necessary retesting of the vehicle and the preparation of any technical reports.
- g) Where a proprietor of a licensed vehicle fails to present a vehicle for test in the circumstances and period specified above then any such licence will be immediately suspended. The licence will be subsequently revoked if the vehicle does not pass the Council's mechanical test within five working days of the test due date.

**17. Accidents**

In accordance with the provisions of Section 50 (3) Local Government (Miscellaneous Provisions) Act 1976 Part II, the proprietor shall report to the Council as soon as reasonably practicable, and in any case within seventy-two hours of the occurrence thereof, any accident to the vehicle causing damage materially affecting the safety, performance or appearance of the vehicle or the comfort or convenience of persons carried therein.

**18. Production of Vehicle Registration Document**

The proprietor of the vehicle shall produce to the Council the vehicle registration document within five weeks of the issue of any hackney carriage licence. Failure to produce the vehicle registration document within five weeks will result in the immediate suspension of the hackney carriage licence. The hackney carriage licence will be revoked should the vehicle registration document not be produced within five working days from the date the vehicle licence was suspended.

**19. Taxi Meters**

The taximeter provided in the vehicle may only display the tariffs contained in the Byelaws or in the table of fares fixed by the Council.

**20. Radio Equipment**

Any radio equipment and related wiring, within a licensed vehicle must be securely affixed and stored in such a manner that it does not impede on the safety of the vehicles operation.

**21. Conditions of advertising third party or otherwise on hackney carriages**

Advertising on hackney carriages is not permitted without prior consent from the Council.

Please request an application form and a copy of the conditions relating to advertising.

**22. Insurance damaged vehicles**

No vehicle which has been classified as an insurance total loss within category A-C will be licensed by the Council. The licence for any vehicle that is currently licensed that becomes classified a such wil be immediately revoked.

**23. Transportation of child buggies in wheelchair accessible vehicles with child**

Children's pushchairs/prams may not be transported in the vehicle unless they are folded and stored within the luggage compartment of the vehicle.

**24. Estate cars**

Estate cars must be fitted with a rear partition between the rear passenger area and the luggage area.

**NOTE**

These conditions should be read in conjunction with the provisions of the Town Police Clauses Acts 1847 & 1889, the Byelaws made thereunder, and the provisions of Part II of the Local Government (Miscellaneous Provisions) Act 1976 in relation to hackney carriages.





## LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 PART II

### PRIVATE HIRE VEHICLE LICENCE CONDITIONS

#### 1. Maintenance of Vehicles

The vehicle, fittings and equipment shall at all times be kept in an efficient, safe, clean and tidy condition. The vehicle must comply with all statutory requirements including those contained in Motor Vehicles (Construction and Use) Regulations.

#### 2. Alteration of Vehicle

No material alteration or change in the specification, design, condition, colour or appearance of the vehicle shall be made without the prior approval of the Council, following the vehicle undergoing the Council's mechanical test or at anytime whilst the vehicle is a licensed private hire vehicle. The vehicle shall at all times comply with the specifications of the Council for a licensed private hire vehicle.

#### 3. Tinting of Vehicle Windows

Heavily tinted glazing is not permitted. Tinted films applied to the vehicle windows are not permitted. Glazing to the windscreen and front passenger windows shall comply with Regulation 32, the Road Vehicle (Construction and Use) Regulations 1986, with a minimum light transmission value of 75% for the windscreen and 70% for the front two passenger windows. All other windows which offer a view of passengers (excluding the rear quarter light/side load area window) shall have a minimum light transmission value of 65% to allow a clear view of passengers.

#### 4. Safety Equipment

A fire extinguisher, **securely affixed** and fully maintained in working order, and a first aid kit approved by the Council shall be kept in the vehicle at all times. The equipment to be carried in such a position in the vehicle as to be available for immediate use in an emergency.



5. **Interior and Exterior Signs and Plates**

- a) The proprietor of the vehicle shall cause to be affixed and maintained inside the vehicle in such a position and in such a manner as may be prescribed by the Council any sign provided by the Council indicating the licence details for that vehicle. Such details may include the licence number of the vehicle, the expiry date of the licence, the maximum number of passengers which the vehicle is authorised to carry, the vehicle registration number, the operator's number where applicable and the address for complaints.
- b) The proprietor of the vehicle shall cause to be affixed and maintained in a vertical position on the rear and on the outside of the vehicle, the plate provided by the Council in respect of the vehicle so as to be clearly visible from behind the vehicle, and shall keep the plate in a clean and easily read condition. **The use of string or elastic straps to affix the licence plate will not be accepted.**
- c) The vehicle shall not be used for hire unless the plate and sign, issued by the Council, are exhibited on the vehicle in the manner prescribed in this section, excepting under such circumstances as are described in Section 75 of the Local Government (Miscellaneous Provisions) Act 1976.
- d) The plate and sign referred to in this condition shall remain the property of the Council and shall be returned forthwith to the Council on the surrender of the licence or in the event of the licence expiring, being suspended or revoked.

6. **Advertising Notices**

- a) A sign approved by the Council shall be displayed on each of the front doors of the vehicle which states "**ADVANCE BOOKINGS ONLY**", which must be affixed to the vehicle either permanently or by means of magnetic backing plate.

In addition, private hire operator details must be displayed which will include the name of the operator's business and the operator's business telephone number only.

Such notice will be affixed to the vehicle either permanently or by means of a magnetic backing plate, the measurements of which will be 495mm wide and 130mm high. No area of the Council's sign will be obstructed by the fitting of the notice, other than the space provided for it. No other signs or advertisements shall be displayed on the vehicle.

- b) The proprietor shall cause to be affixed and maintained in the vehicle in accordance with the direction of the Council any sign or notice relating to private hire vehicles which the Council may from time to time require.
- c) There may be displayed within the vehicle for the information of passengers a table of fares in a form previously submitted to and approved by the Council.
- d) No other signs or advertisement shall be displayed on the vehicle without prior approval of the Council. (See condition 20)

7. **Roof Racks**

No roof rack shall be affixed to the vehicle at any time.

8. **Private Hire Vehicle Driver's Licences**

The proprietor shall, before a driver commences to drive the vehicle satisfy himself that the driver has a valid private hire vehicle driver's licence.

9. **Insurance**

The proprietor shall maintain in force for the duration of the licence an insurance policy for the vehicle providing cover sufficient to satisfy the requirements of Part VI of the Road Traffic Act 1988 and public hire use. The proprietor shall be required to produce to the Council a valid, **original** certificate of insurance or cover note in respect of the licensed vehicle when the vehicle licence is being renewed or transferred or when an MOT test is being booked. Failure to produce a valid, **original** insurance certificate or cover note will result in the application or request for MOT being rejected.

The proprietor shall ensure that a copy of the insurance certificate or cover note is kept in the vehicle at all times.

A valid insurance document or cover note shall be produced at any time on demand to an Authorised Officer of the Council. **Failure to do so will result in the proprietor of the vehicle being required to produce a valid, original certificate of insurance, to the Council within five working days.** The licence will subsequently be suspended if a valid certificate of insurance or cover note is not produced within five working days.



10. **Change of Address**

The proprietor shall notify the Council, in writing of any change of his address during the period of the licence within 7 days of such change taking place.

11. **Drivers**

The proprietor of the vehicle shall notify the Council of the name and address of all licensed drivers engaged and employed by him and of any such driver seeking to be so employed within 7 days of the date of appointment or termination as the case may be.

12. **Transfer of Vehicles**

The proprietor of the vehicle shall notify the Council in writing within fourteen days of the transfer of the vehicle to any other person, specifying the name and address of the person to whom the vehicle has been transferred.

13. **Overloading**

The proprietor shall not convey or permit to be conveyed in the vehicle a greater number of persons (exclusive of the driver) than the number of persons authorised by the licence to be carried therein.

Except where otherwise necessary in the interest of safety, children under 10 years of age shall not be conveyed in a front seat of the vehicle

14. **Vehicle Checks**

The proprietor, or the driver, of the vehicle as the case may be, shall, at the request of an Authorised Officer of the Council, stop the vehicle to enable a check to be made for the purpose of preventing or detecting any contravention of any statutory requirements or of any conditions applicable to the vehicle and its use as a private hire vehicle, whether or not passengers are carried at that time, and shall not proceed until the Authorised Officer is satisfied that all such requirements or conditions are being observed and complied with

15. **Duration of Licence**

The licence shall remain in force for a period of one year unless otherwise suspended or revoked, or unless a lesser period shall appear on the face of the licence.



16. Testing of Vehicles

- a) At all times during the currency of a vehicle licence there shall be in force for the vehicle a current Certificate of Compliance indicating that the vehicle has been tested and complies with the regulations made under Section 43 of the Road Traffic Act 1988 and the standards laid down by the Council.
- b) On the 6th anniversary after first registration in accordance with the Vehicle Excise Act 1971 all vehicles being licensed by the Council as private hire vehicles shall be subjected to a mechanical test by the Chief Technical Services Officer to determine the vehicles continued road worthiness and suitability as a private hire vehicle. Thereafter the vehicle shall be subjected to a further test as described above at not more than four-monthly intervals. Excepting that where a vehicle reaches its 6th anniversary and has the benefit of a valid Certificate of Compliance such test will not be necessary until the expiry of the Certificate of Compliance or after a period of not more than four months has elapsed since the vehicle's 6th anniversary whichever is the sooner.
- c) If a vehicle, on reaching its 6th anniversary or at any time thereafter shall fail the Council's vehicle test then any private hire vehicle licence in respect of that vehicle shall be suspended and the vehicle withdrawn from service until such time as the vehicle is re-tested by the Council and it has been determined that the vehicle is roadworthy and suitable for use as a private hire vehicle.
- d) Where a vehicle in (b) and (c) above fails a re-test then any private hire vehicle licence in respect of that vehicle shall remain suspended. The Council's Technical Services Department will provide a technical report upon the vehicle after the failed re-test in order that a decision can be made as to whether or not the vehicle licence should be revoked.
- e) In the case of a vehicle which has been used overseas prior to the date of first registration in Great Britain the 6 year period shall be calculated from the date of first registration overseas if known, otherwise from the first day of January following the declared year of manufacture or the date of first registration in Great Britain if earlier.
- e) The licensed proprietor of the vehicle shall bear the Council's costs in the testing and where necessary retesting of the vehicle and the preparation of any technical reports.

- g) Where a proprietor of a licensed vehicle fails to present a vehicle for test in the circumstances and period specified above then any such licence will be immediately suspended. The licence will be subsequently revoked if the vehicle does not pass the Council's mechanical test within five working days of the test due date.

17. **Accidents**

In accordance with the provisions of S.50 (3) Local Government (Miscellaneous Provisions) Act 1976 Part II, the proprietor shall report to the Council as soon as reasonably practicable, and in any case within seventy-two hours of the occurrence thereof, any accident to the vehicle causing damage materially affecting the safety, performance or appearance of the vehicle or the comfort or convenience of persons carried therein.

18. **Production of Vehicle Registration Document**

The proprietor of the vehicle shall produce to the Council the vehicle registration document within five weeks of the issue of any private hire vehicle licence. Failure to produce the vehicle registration document within five weeks will result in the immediate suspension of the private hire vehicle licence. The private hire vehicle licence will be revoked should the vehicle registration document not be produced within five working days from the date the vehicle licence was suspended.

19. **Radio Equipment**

Any radio equipment and related wiring, within a licensed vehicle must be securely affixed and stored in such a manner that it does not impede on the safety of the vehicles operation.

20. **Conditions of advertising third party or otherwise on hackney carriages**

Advertising on private hire vehicles is not permitted without prior consent from the Council.

Please request an application form and a copy of the conditions relating to advertising.



21. **Insurance damaged vehicles**

No vehicle which has been classified as an insurance total loss within category A-C will be licensed by the Council. The licence for any vehicle that is currently licensed that becomes classified as such will be immediately revoked.

22. **Transportation of child buggies in wheelchair accessible vehicles with child**

Children's pushchairs/prams may not be transported in the vehicle unless they are folded and stored within the luggage compartment of the vehicle.

23. **Estate cars**

Estate cars must be fitted with a rear partition between the rear passenger area and the luggage area.

**NOTE**

These conditions should be read in conjunction with the provisions of Part II of the Local Government (Miscellaneous Provisions) Act 1976 in relation to private hire operations.



Compliance testing of Hackney Carriages and Private Hire vehicles is part of the authorities licensing conditions.

The Councils compliance test is not a formal 'MOT' test. The test is designed to ensure that your vehicle meets the standard of an MOT test and that all the additional requirements of the Council for a Hackney Carriage or Private Hire vehicle are also compliant. If you require a private MOT to be done as part of your compliance test, you must indicate this prior to the test starting and pay the additional fee.

Below is a list of all the elements of a taxi compliance test. You should ensure that your vehicle is roadworthy at all times and regularly check for any defects and rectify these.

Prior to having a compliance test it is advisable to check as much as you can yourself or have a pre-mot inspection done by a reputable garage based on the items listed below.

If your vehicle is over 6 years old and passes its compliance test without any failure items, then your next test will be in 6 months.

If you are buying a new or second hand vehicle it is advisable to check with the Councils Transport Manager about the suitability of the vehicle prior to purchase. In the case of wheelchair accessible taxis, these need to be inspected and approved prior to having a compliance test and obtaining a licence.

## **CALDERDALE MBC – Taxi Compliance Tests.**

### **SECTION 1** Items NOT covered by a Free Retest.

<b>STEERING-SUSPENSION</b>	
Steering Controls	
Steering Mechanism	
Drive Shafts	
Front Suspension	
Rear Suspension	
Wheel Bearings	
Shock Absorbers	
<b>BRAKING SYSTEM</b>	
Service Brake Condition	
Parking Brake Condition	
Service Brake Effort	
Parking Brake Effort	
Brake Balance	
<b>VEHICLE STRUCTURE</b>	
Body Corrosion / Damage	
Emission Level	

## **SECTION 2**

Free retest on these items, but **only** before **4pm** on the next working day.

<b>Lights</b>	
Side, Brake, Indicator,	
Fog / Rev	
Obligatory Headlights	
Headlight Aim	
Interior lights	
Dash inc. Air Bag, ABS etc	
Wipers / Washers	
Engine Bay Area	
Horn	
Exhaust System Condition	
<b>BODY and TRIM</b>	
Condition	
Interior Condition	
Damage Repairs, Dangerous Edges.	
Door Signage / License Plate	
Doors and Windows	
Window Tints	
Interior Fittings	
Oil or Fuel Leaks	
Taxi Radio Security	
Meter and Fare Card	
Fire Extinguisher	
First Aid Kit	
<b>ROADWHEELS</b>	
Tyre Type	
Tyre Condition	
Wheels and Nuts	
Spare Wheel	
<b>SEAT BELTS</b>	
Condition / Operation	
<b>WHEELCHAIR/MOBILITY</b>	
Side step	
Ramp/Lift	
Wheelchair equipment	



## CALDERDALE MBC Licensed Car Compliance Tests.

Date of Test..... Testing Station Number..35974

Make and Model..... Registration Number.....

VIN No..... Plate Number if Fitted .....

Colour.....Number of seats..... Recorded Mileage.....

FAIL

PASS

FAIL / PAY

*Body Work Advise*

### **SECTION 1** Items NOT covered by a Free Retest.

STEERING-SUSPENSION		Pass	Fail	MOT Manual Section 2
Steering Controls	M+			
Steering Mechanism	M+			
Drive Shafts	M+			
Front Suspension	M+			
Rear Suspension	M+			
Wheel Bearings	M+			
Shock Absorbers	M+			
BRAKING SYSTEM		Pass	Fail	MOT Manual Section 3
Service Brake Condition	M+			
Parking Brake Condition	M+			
Service Brake Effort	M+			
Parking Brake Effort	M+			
Brake Balance	M+			
VEHICLE STRUCTURE		Pass	Fail	MOT Manual Section
Body Corrosion / Damage	M 5			
Emission Level	M+			

Any fails in the above list will need booking in for a RETEST at the Calderdale Council Transport Services Office. A FULL or PARTIAL retest fee will be payable.

### **SECTION 2** Free retest is available on these items, but **only** before **4pm** on the next working day.

Lights		Pass	Fail	MOT Manual Section 1
Side, Brake, Indicator,	M+			
Fog / Rev	M+			
Obligatory Headlights	M+			
Headlight Aim	M+			
Interior lights	M 1			
Dash inc Air Bag, ABS etc	M 1			
Side step operation.	M10			
Side sliding door retainers /catches/ Exhaust	M1			
Wipers / Washers	M 2			
Engine Bay Area	M			
Horn	M+			
Exhaust System Condition	M+			

PLEASE TURN OVER



BODY and TRIM	M5 /1	Pass	Fail	
Condition	M5 /1			
Interior Condition	M1			
Damage Repairs, Dangerous Edges.	M 5 /1			
Doors and Windows	M1/2			
Window Tints	M2			
Interior Fittings	M1			
Oil or Fuel Leaks	M+			
Taxi Radio Security	3			
Meter and Fare Card	3			
Fire Extinguisher	4			
First Aid Kit	4			
<b>ROADWHEELS</b>	<b>MOT Manual Section 4</b>			
Tyre Type	M+			
Tyre Condition	M+			
Wheels and Nuts	M+			
Spare Wheel	M 7			
<b>SEAT BELTS</b>	<b>MOT Manual Section 5</b>			
Condition / Operation	M 1			
<b>WHEELCHAIR ACCESSIBLE FEATURES</b>	10			
<b>ADVISORY-</b>				

I HEREBY CERTIFY that at the time of examination this vehicle DID / DID NOT meet the statutory requirements prescribed under Section 43 of the Road Traffic Act 1972, and / or the standards laid down by Calderdale Metropolitan Borough Council.

TEST RESULT.....

AUTHORISED EXAMINER.....

PRINT NAME.....

If your vehicle has failed the test on any item in Section 1, you will need to re-book another test at the Licensing Office. A full fee will be payable.

If your vehicle has failed on a Section 2 **Free Retest** item, this test must be done by **4pm** on the **next working day**, if you have not returned by then, you will need to re-book another test at **Transport Services, Battinson Road** and a full fee will be payable

The defects mentioned below were noticed, which in the opinion of the examiner, render the vehicle **DANGEROUS** for use on the road.

**Ref 10/01/2013**



# APPENDIX 5

## Accessible Taxi Requirements

### Access to vehicle for wheelchair users

Safe entry and exit to & from the vehicle for a wheelchair and its occupant must be provided to the rear or near side of the vehicle.

Basic Requirements:-

Passenger Lift or Ramps

### Transportation in Vehicle of Wheelchair Users

An approved and safe system of equipment must be provided to secure a wheelchair and its occupant safely into the vehicle.

Including:-

Rail tracking, fixed tie down anchorages, etc., wheelchair restraint and passenger restraint system.

### Access to Vehicle for People with Mobility Problems

Provision for a person with mobility problems to be able to access and exit the vehicle safely and comfortably must be provided:-

Including:-

Intermediate side step fitted to at least the N/S of the vehicle with a recommended maximum clearance from ground to step of 250mm and suitably positioned. (For all new applications and replacement side steps these must be of a retractable type).

Secure grab handles or stanchions fitted to both N/S & O/S of vehicle.

All vehicles must be approved by the Council's Transport Manager prior to being licensed.

P M Topham CMILT, DMS

Transport Services Manager