

CHILDREN AND YOUNG PEOPLE SCRUTINY PANEL WORK PROGRAMME WORK PLAN 2011/2012



Key Areas of Work for the year

The Panel's key areas of work for the year were first developed following discussions at the meeting of Children and Young People Scrutiny Panel held on 14 June 2011. This Work Plan has subsequently been refreshed in January, 2012 by the Chair to reflect the evolving nature of the Panel's key priorities and areas of work for the remainder of the municipal year and in consideration of the key issues likely to arise in 2012/13 and also as part of the response to the findings and recommendations of the Children's Services Safeguarding Peer Challenge Review Team. Other key areas of work for the Panel's attention/consideration are identified in the Children and Young People's Services Directorate's Single Integrated Improvement Plan (SIIP). The below information has been built in to the attached timetable of Children and Young People meetings for Members consideration and indicates when these issues should be discussed.

1 Social Care for Children

Objectives

- To scrutinise progress towards getting out of intervention
- To ensure that improvement is sustainable and has a positive effect on the lives of children and their families
- To provide public assurance through oversight and scrutiny of the on-going work of the Calderdale Children's Social Care Improvement Board
- To receive regular reports / updates on the progress/challenges of the Single Integrated Improvement Plan (SIIP)

This issue should continue to be discussed by the Scrutiny Panel at every other meeting.

2 Post 16 Education

Objectives

- To ensure the scope of the work previously identified in this area is still relevant and complete and includes addressing issues concerning Sixth Forms
- To ensure that the transfer of responsibilities has in April 2010 has been completed effectively and to examine the impact on services for young people
- To examine actions being taken to reduce the number of young people not in education, employment or training (NEETs)
- To examine Post 16 Transition “Information, Advice and Guidance” particularly for age 11-16 students

3 Looked After Children

Objectives

- To examine changes in the looked after children population and to make recommendations on the service and financial implications of those changes.
- To consider the Looked After Children Strategy to ensure that it addresses the needs of looked after children.
- To consider the Placement Strategy to ensure that it addresses the needs of looked after children.

4 Resources

Objectives

To ensure the effective and efficient use of resources through scrutiny of:

- the Children’s Commissioning Plan
- implementation of budget savings approved by Council 2011/12
- revenue budget monitoring reports
- capital investment in primary and secondary schools
- School balances
- Future commissioning of Children’s Centres

5 High quality education in our schools

Objectives

- To understand the impact of the new Ofsted framework on schools
- To understand how students are achieving in our schools (including scrutiny of exam results and other measures)
- Examining the approach to school improvement based on the targeted challenge and intervention model
- Examining measures to reduce the numbers of children and young people permanently excluded from schools

6 Future delivery models for Adult and Community Learning

Objectives

- To examine proposals for changes to the delivery models of adult and community learning services

7 The health and wellbeing of children and young people

Objectives

- Ensuring the new arrangements for health provision keep children and young people's needs central
- Using the Joint Strategic Needs Assessment to identify key issues for children and young people
- Considering what actions should arise from the child poverty needs assessments

CHILDREN AND YOUNG PEOPLE SCRUTINY PANEL WORK PROGRAMME

WORK PLAN 2011/2012

27th January, 2012



TIMESCALE	ISSUE	TYPE OF ITEM	OFFICER RESPONSIBLE	APPROACH
28 February, 2012	Meeting with Children and Young People (Venue - Queen's Road Neighbourhood Centre)	Consultation	Anne Gomersall / Participation Team	All the Panel to meet informally with Children and Young People <i>(All Panel and substitute Panel Members have been notified of the date of this meeting and are actively encouraged to attend and participate at this event).</i>
20 March, 2012	Calderdale Children and Young People's Results at Key Stages 1-5 in 2010/11	Performance Management	David Whalley (Lawrence Killian / Janet Gabanski)	To inform the Panel about the achievements of Calderdale children and young people at all key stages of education in 2010/11; compare results in Calderdale with those found nationally and where possible, with those found in West Yorkshire, Yorkshire and the Humber and our statistical neighbours; provide both ethnicity and gender analyses of the achievements of all youngsters; and summarise areas of improvement and areas requiring further work. (See Min E78/92(a) of the CYP Scrutiny Panel held on 12th April, 2011)

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	(Levels of Improvement of Looked After Children (LAC) in the Educational Setting)	Performance Management	(Sue Steven)	Information on improvement and attainment:- details on how LAC pupils are progressing generally, how Councillors (as Corporate Parents) are helping to improve their life chances and what initiatives are being undertaken / what are we doing as a Local authority to improve this?
20 March, 2012	Parent and Carers Council <i>(Note: This item was withdrawn for the 29th November 2011 meeting of the Panel at the Parent and Carers Council's request and rescheduled to March, 2012 (see Min E52/60 of the CYP Scrutiny Panel held on 29th November, 2011)</i>	Consultation	Katie Clark, Parent and Carers Council	These matters were raised by Cllr MK Swift at the July, 2010 meeting. The Parents and Carers Council be requested to report on the "Aiming High" project to a Panel on a date to be agreed. The Parents and Carers Council be also requested to report on the problems facing young people with speech and language difficulties to this Panel at a date to be agreed. (Refer Mins E18/24 (c) & (d) of the CYP Scrutiny Panel meeting held 20 July, 2010 and Min E25/34(iii) of Panel held 16th August, 2011)

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17 April, 2012	Children and Young People Directorate – Complaints and Compliments (both Children’s Act and Corporate) <i>(Also see Min E49/55B(b) of the CYP Scrutiny Panel held on 8th November, 2011)</i>	Performance Management	Manjit Ahir / Kevin Jones	To receive a report detailing the operation of the complaints procedure and operational implications and lessons learned from complaints being submitted to the Scrutiny Panel (See Mins E79/93A and E79/93 B (a) of the CYP Scrutiny Panel held on 12th April, 2011)
17 April, 2012	Updates on Calderdale Safeguarding Children – Single Integrated Improvement Plan (SIIP) / the work of the Children’s Social Care Improvement Board	Performance Management	Interim Director of Children’s Services / Interim Head of Children’s Social Care	To scrutinise the progress of the Calderdale Safeguarding Children SIIP (The Panel to also consider selecting and reviewing one or more of the five key themes (and actions) in more depth at a meeting – key themes: 1. Quality of Practice; 2. Leadership and Management; 3. Working in Partnership; 4. Governance and Corporate Responsibilities; 5. Effective use of resources) To be kept informed of the work of the Calderdale’s Children’s Social Care Improvement Board – for public assurance to be provided by oversight and scrutiny at Panel meetings.

TIMESCALE	ISSUE	TYPE OF ITEM	OFFICER RESPONSIBLE	APPROACH
Future meeting c. March/ April, 2012	Corporate Parenting Panel – Update <i>(Rescheduled for consideration at a later date at the request of the Directorate, and with the agreement of the Chair – next meeting of the Corporate Parenting Panel scheduled to be held on 19th January, 2012)</i>	Performance Management	Fiona Fitzpatrick, Interim Head of Children’s Social Care	That the Corporate Parenting Panel report to Scrutiny on issues relating to their work at least twice per year (to include its annual report to scrutiny at one of these meetings) (See Min E70/82 of the CYP Scrutiny Panel held on 8th February, 2011)(Also refer Min B11/12d of the Cabinet held on 21st June, 2010). (Corporate Parenting Panel minutes to be circulated to the Scrutiny Panel on an on-going basis from Jan 2012)
Future meeting c. March/ April, 2012	Draft Corporate Parenting Strategy <i>(Scheduled for consideration at March/April, 2012 meeting at the request of the Corporate Parenting Panel (following meeting held on 19th January, 2012), and with the agreement of the Chair).</i>	Policy Development	Fiona Fitzpatrick, Interim Head of Children’s Social Care	To consider and comment on the draft Corporate Parenting Strategy prior to its consideration by Cabinet and Council (July, 2012)

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Future meeting c. April, 2012	Draft Looked After Children (LAC) Placement Strategy	Policy Development	Fiona Fitzpatrick, Interim Head of Children's Social Care / John A Heron, Interim Service Manager, Placement Services, CYP Directorate	At the Panel meeting held 6 Sept., 2011, Members received a presentation on the "journey into care" of a child. The Panel also considered an early draft of the Looked After Children (LAC) Placement Strategy, made several suggestions for matters to be incorporated/ improvements and requested an updated draft be resubmitted for consideration at this meeting prior to the submission of the draft strategy to Cabinet. (See Min E 30/37(b) of the CYP Scrutiny Panel held on 6th September, 2011)
Future meeting c. June/July, 2012	Fostering / Foster Care in Calderdale - Update	Policy Development	Fiona Fitzpatrick, Interim Head of Children's Social Care	To receive an update report on Fostering/ Foster Care in Calderdale in follow up to the matters discussed at Panel on 18th October, 2011 (See Min E40/48a of the CYP Scrutiny Panel held on 18th October, 2011) The Panel resolved at its 18th October meeting that they would like the Director of Children's Services to submit a written report to a future meeting of the Panel outlining a new Business Plan for a new fostering

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				strategy, including what was needed to recruit more Foster carers and setting out improvements that could be made to existing advertising, such as the website. (A progress report on the element of service development relating to Foster service recruitment was received by the Panel at its meeting held on 20th December, 2011 - (See Min E61/67 of the CYP Scrutiny Panel held on 20th December, 2011)
Future meeting – date to be determined	Children’s Services Safeguarding Peer Challenge – scrutiny function - Children and Young People Scrutiny Panel <i>(Rescheduled for consideration at a later date at the request of the Chair)</i>	Report	Scrutiny Support	To give further consideration to the Peer Review letter and discussion document as tabled at the January, 2012 meeting of the Panel.

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Future meeting – date to be determined	Child Sexual Exploitation - Update report <i>(Rescheduled for consideration at a later date at the request of the Directorate, and with the agreement of the Chair)</i>	Performance Management	Pamela Wharton (Invites to be made to a member(s) of the Calderdale Safeguarding Board's Prevention of harm Sub-group, an advanced practitioner and a police officer with involvement in Child protection locally to attend this meeting)	To hear from representative(s) of the Calderdale Safeguarding Board's Prevention of harm Sub-group, an advanced practitioner and a police officer with involvement in Child protection locally (See Min E 41/49 of CYP Scrutiny Panel held on 18 th October, 2011))
Future meeting – date to be determined	Presentation – Sharon Ainley, Practice Supervisor, Looked after Children <i>(This item added at the request of the Chair (Cllr Raistrick following a meeting with front line social workers by the Social Care for Children Review Group on 18th January, 2012)</i>	Presentation	Sharon Ainley, Practice Supervisor, Looked after Children, CYP Directorate	To receive a presentation from Sharon Ainley, Practice Supervisor, Looked after Children (LAC) – as requested by the Chair.
Future meeting – date to be determined	Pupil Planning (statutory process)	Consultation	David Whalley (Head of Learning Services)	To receive a report on Pupil Planning (statutory process) particularly in relation to numbers and issues / challenges on pupil planning for primary education in the Borough (See Min E63/70(ii) of the CYP Scrutiny Panel held on 20 th December, 2011)

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Future meeting – date to be determined	School Balances Control Mechanism 2010/11 – Outcome report <i>(Note: A Briefing Note was circulated to the Panel on this matter as requested on 6th October, 2011)</i>	Performance Management	Mark Woolley	To receive an outcome report on School Balances Control Mechanism 2010/11 following the completion of the work on this matter by the Schools Forum (This information is not likely to be available for consideration until after Nov, 2011). (See Min E8/14(ii) of the CYP Scrutiny Panel held on 5 July, 2011)
Future meeting – date to be determined 2012/13 Municipal Year (c. June/July, 2012)	Children’s Social Care / the work of the Children’s Social Care Improvement Board – West Yorkshire Police	Performance Management	Detective Chief Superintendent Hardern / Detective Chief Inspector Long, West Yorkshire Police	DCS Hardern / DCI Long, West Yorkshire Police to be invited to provide an update from West Yorkshire Police (further to their attendances at the Panel meeting held on 8th November, 2011) (See Min E45/53(b) of the CYP Scrutiny Panel held on 8 Nov, 2011)
Future meeting – date to be determined 2012/13 Municipal Year at earliest	Park Lane Learning Trust – Progress Report	Performance Management	Stephen Taylor, Head Teacher, Park Lane	The Head Teacher has been requested to attend a future meeting of the Panel to advise on further progress achieved by the school. (See Min E44/52(c) of the CYP Scrutiny Panel held on 8th November, 2011)

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Future Meeting 2012/13 Municipal Year (c. July 2012)	Statement of Purpose report	Performance Management	Interim Head of Children's Social Care	To receive, consider and comment on the Statement of Purpose report prior to its submission to Cabinet. (See Min E25/34(ii) of the CYP Scrutiny Panel held 16 Aug, 2011)
Future Meeting 2012/13 Municipal Year (c. Sept 2012)	The Work of the Children's Safeguarding Board / Safeguarding Board's Annual Report	Performance Management	Jane Booth, Chair Calderdale Children's Safeguarding Board	To discuss progress / challenges of the work of the Calderdale Children's Safeguarding Board and receive the Annual Report of the Board
Future Meeting 2012/13 Municipal Year (c. March 2013)	Young People's Services Review – Update report	Policy Development / Review	Head of Family Support Services / Principal Officer, Young People's Service	Young People's Services Scrutiny review report approved by Scrutiny Panel 29 th November , 2011 and submitted to Cabinet for consideration and response thereto – 12 th December, 2012 meeting. The Panel has requested that a report reviewing the implementation of the recommendations in the review report be submitted to the March 2013 meeting of the Panel for consideration. (See Min E56/63 of the CYP Scrutiny Panel held on 29 th November, 2011)

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First Meeting (June) and late November meeting 2012/13 Municipal Year	Children and Young People's Services (Director – Portfolio Holder) – Report Presentation outlining their Priorities/challenges for the next 12 months and mid-year review	Presentation / Written Report	Interim Director of Children's Services + Portfolio Holder for Education and Lifelong Learning + Portfolio Holder Children's Social Care and Lead Member for Children's Services	To receive a presentation / report from the Interim Director of Children Services + Portfolio Holder for Education and Lifelong Learning + Portfolio Holder Children's Social Care and Lead Member for Children's Services outlining their priorities /challenges for the next 12 months (June 2012). (See Min E54/61(b) of the CYP Scrutiny Panel held on 29th November, 2011) Mid Year review – To receive a presentation / report from the Interim Director of Children Services + Portfolio Holder for Education and Lifelong Learning + Portfolio Holder Children's Social Care and Lead Member for Children's Services outlining progress against priorities / challenges (November 2011). (See Min E54/61(b) of the Panel held on 29th November, 2011)
Future meeting – date to be determined	NEET Strategy Group – Senior Sponsor (Director of Economy and Environment) – Update		Carol Stone / Ian Gray (Ian Gray be invited to attend meeting)	To receive an update on the work of the NEET Strategy Group and in particular, the role of its "senior sponsor" (Ian Gray) in attending group meetings and what he hoped to achieve.

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				(Refer Min E49/64(c) of the CYP Scrutiny Panel meeting held on 14 th December, 2010).
Future meeting – date to be determined	Secondary Schools Review		David Whalley	Objectives – to ensure that the review of Secondary Schools is implemented as required by the Council and to consider the impact on particular schools including Outwood Grange/St Catherine's <i>(The Interim Director of Children's Service has informed the Chair that the Panel will also receive periodic updates via the notes of a CYP Directorate Internal Project Group which is overseeing the implementation of the outcomes of the Secondary Schools Review)</i>
Future meeting – date to be determined	Post 16 Transition, Information and Guidance, particularly for age 11-16 students	Policy Review / Development	David Whalley	The Head of Learning, in liaison with the Scrutiny Support Officer, and following consultation with the Park Ward Councillors re the viewpoint of Halifax High at Wellesley Park, submit a report on Post 16 Transition "Information, Advice and Guidance" particularly for age 11-16 students. (Refer Min E17/26(d)(iii) of the CYP Scrutiny Panel meeting held on 26th July, 2011).

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Future meeting – date to be determined	High Quality Education in our Schools		David Whalley	Themed discussion – objectives:- • To understand the impact of the new Ofsted framework on schools; • To understand how students are achieving in our schools (including scrutiny of exam results and other measures) • Examining the approach to school improvement based on targeted challenge and intervention model; • Examining measures to reduce the numbers of children and young people permanently excluded from schools.
Future Meeting	Annual School Performance Report	Consultation	David Whalley	Scrutiny to look at achievements of children – to receive a report on all outcomes for children, not only on exam results, but also levels of progress, attendance and exclusions.
Commenced Nov 2011 On-going	Social Care for Children Review Group <i>(further meetings scheduled in January, 2012)</i>	Detailed Review	Scrutiny Support Team	Review Group appointed by Scrutiny Panel on 8th November, 2011. Meetings have been held in period November, 2011 – January, 2012 (See Min E48/54(a)(b) and (c) of the CYP Scrutiny Panel held on 8th November, 2011)

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Future meetings – various dates have already been allocated to consider some of these matters within the Work Plan:	Resources		CYP Directorate and/or Head of Finance	Objective – To ensure the efficient and effective use of resources through scrutiny of:- • Children's Commissioning Plan; • Implementation of budget savings approved by Council 2011/12; • Revenue budget monitoring reports; • Capital investment in primary and secondary schools; • School Balances; • Future Commissioning of Children's Centres
Future meeting – date to be determined	Future delivery models for Adult and Community Learning		David Whalley	To examine proposals for changes to the delivery models of adults and community learning services
Future meeting – date to be determined	National changes to Adoption Standards <i>(This topic added to the Work Plan at the request of the Chair)</i>	Performance Information	Madeleine Baldon, Acting Adoption Team Manager	In view of the changes to adoption Standards nationally, to review how these changes will impact locally in Calderdale
Future meeting / Members' seminar – date to be determined	The Munro Review of Child Protection <i>(This topic added to the Work Plan at the request of the Interim Director of Children's Services and with the agreement of the Chair)</i>	Consultation	Interim Director of Children's Services	To receive a detailed summary of the Munro analysis and to consider the implications for Calderdale. (possibly to be delivered via a seminar style event)

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Future all Members' seminar – date to be determined	Seminar on Joint Services Needs Assessment (JSNA); Early Help Strategy and Child Poverty Needs Assessment	Seminar	Interim Director of Children's Services	All Members be invited to attend a seminar on Joint Services Needs Assessment (JSNA); Early Help Strategy and Child Poverty Needs Assessment <i>(A further seminar to be arranged regarding health and well-being at the start of the next municipal year)</i>
Future Meeting (2012/13 Municipal year)	Transfer of Pupils from the (former) Ridings School to other secondary schools in Calderdale	Written report (plus attendance of some former Ridings pupils who transferred to other secondary schools)	Bernard Pollard, School Link Officer	To invite former Ridings schools pupils to a future meeting of this Panel in approximately two years to listen to their views. (Refer Min E67/73(c) of the meeting of the CYP Scrutiny Panel held on 23 rd March, 2010).
Possible future matter for an in-depth scrutiny review (c July, 2012)	Provision for Disabled Children (short breaks / respite care) - review	Policy review	Chris Jewesbury, Deputy Director – Joint Commissioning for Children, Young People and Maternity Services - Calderdale Children and Young People's Service and NHS Calderdale	Evidenced base review on provision for Children (short breaks / respite care) etc (See Min E70/84(d) of the CYP Scrutiny Panel held on 8 th February, 2011)

BRIEFING NOTES

Briefing Note only – ie not an agenda item (please send your completed briefing note direct to the Scrutiny Support Officer by the specified date who will then arrange for its circulation to the Scrutiny Panel)

By w/c 30 th January, 2012 (and every six weeks thereafter until further notice)	Academies - Update Briefing	Briefing Note (to be circulated to the Panel via the Scrutiny Support Officer)	David Whalley	Head of Learning Services to submit Briefing notes every six weeks, on matters relating to Academies, with the next update being submitted to the Scrutiny Panel Members in the w/c 19th December, 2011 (Refer Min E18/27(b)(i) of the CYP Scrutiny Panel meeting held on 26th July, 2011). The Director, Children and Young People be requested to provide information on the numbers of children attending each academy and proposed academy, together with information on whether the Council would have a reduction in its budget as a result of schools becoming academies in future Briefing Notes submitted to Scrutiny Panel Members. (Refer Min E30/38(b) of the CYP Scrutiny Panel meeting held on 6th September, 2011).
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When available – c January, 2012	Children who experience bullying – update	Briefing Note (to be circulated to the Panel via the Scrutiny Support Officer)	Carol Stone, Anti-Bullying Steering Group.	That an update report to a future meeting providing details in relation to (i) restorative justice and the position in Calderdale; and (ii) the initiative which had taken place in Hull to prevent bullying and what improvements had been brought about by that initiative. (Refer Min E37/52(a) of the CYP Scrutiny Panel held on 2 Nov, 2010)
In July, 2012	Partnerships Register	Briefing Note (to be circulated to the Panel via the Scrutiny Support Officer)	Head of the Children's Trust	To receive the annual report on the Partnerships Register and the Scrutiny Panel's comments thereon. (Refer Min E25/34 (iv) of the CYP Scrutiny Panel meeting held on 16 th August, 2011).
When available, c. Early March, 2012 and on a quarterly basis thereafter	Report(s) back on Regulation 33 visits	Briefing Note (to be circulated to the Panel via the Scrutiny Support Officer)	Interim Director of Children's Services	To receive and consider reports back on Regulation 33 visits.
From January, 2012 on an on-going basis	Corporate Parenting Panel minutes	Briefing Note (to be circulated to the Panel via the Scrutiny Support Officer)	Head of Children's Social Care	To provide the Panel with all Corporate Parenting Panel minutes on an on-going basis.