

Indicator Initiation Form (December 2014)

Basic Information

Indicator Name i.e. the name that you would use for the indicator when it is shown in reports	Safeguarding formal enquiries completed within 12 weeks of the concern being raised
Reference – if required. If not leave blank	
Polarity – what is good performance: either a high result is good or a low result is good	High
Data Frequency - how frequently will the result be reported, i.e. every month/3 months/6-months/annually/every 2 years etc	Quarterly
Precision – how precisely do we need to report the result; either as a whole number, or to one or two decimal places	Whole number
Reporting period - If annual or less frequent will the result be over a financial year, school year or calendar year	N/A
Reporting delay – How quickly can the result be provided after the end of the reporting period?	
Unit of measure - the unit the result is measured in, i.e. a %, number or £	Percentage
Result type - Whether the result will be cumulative, an average or a snapshot at a point in time	Snapshot

Comparative information

Comparative data – what benchmark data will available for the indicator (all England /Regional /Family Group - also known as statistical neighbours / West Yorkshire)	N/A
Family Group – if benchmark data from a family group is available, what is the name of the family group (CIPFA /iQuanta /DfE /etc)	N/A
Data source - what is the data source for benchmark data? (e.g. DCLG, LG Inform)	N/A

Indicator information

Rationale – why are we measuring this aspect of performance, i.e. the rationale for the indicator	This measure will act to reinforce need for professional processes to assure and ensure the safety of individuals by considering the circumstances that are relevant in the round in a timely manner allied to the multi-agency procedures
Long name (Optional) – a description of the indicator that is sufficient enough to understand what is being measured (if different from the indicator name)	

<p>Definition – goes into more detail about how the indicator will be measured and what is being measured. It also includes the precise meaning of any specific terms. It includes information that is essential to the calculation included in the definition.</p>	<p>This measure captures the expectation that following the conversion of a concern to a formal enquiry that the assessment/investigation will be completed within 12 weeks to ensure safety and appropriate and informed multi-agency decision making.</p>
<p>Calculation –what are the component parts of the indicator and the calculation that creates the result. Provide an example if that is helpful.</p>	<p>Of the safeguarding formal enquiry that had a completion date within the relevant quarter, the number of these that were completed within the 12 weeks of concern being raised / the number of all safeguarding formal enquiries with a completion date within the relevant quarter (expressed as a percentage)</p>
<p>Source of result – what are the data sources for the component parts of result (collection systems/other sources? Are the collection systems/sources internal or external to the council?</p>	<p>CIS – internal collection system</p>