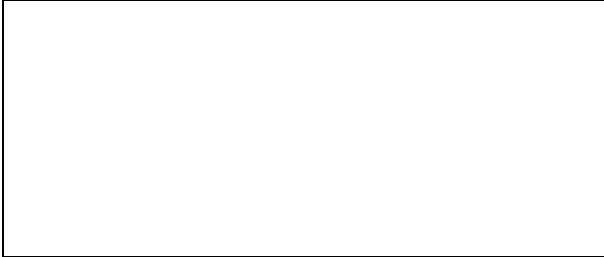


Our Ref: RETAIL
Please Contact: Business Rates
Telephone: 01422 393699
Fax:
Email: business.rates@calderdale.gov.uk



Revenues Services
PO Box 51
Halifax
HX1 1TP



Business Rates Retail Relief (2014/15 and 2015/16)

Business rates relief of **up to £1,000** is available to all businesses who occupy retail properties with a rateable value of £50,000 or less, that are wholly or mainly being used as shops, restaurants, cafes and drinking establishments in 2014/15 and this has increased to **up to £1,500** in 2015/16, up to state aid limits.

The retail properties that will benefit from the relief are detailed overleaf and you are invited to apply.

The award of this relief must comply with EU law on State Aid. The application form requires you to confirm that you have not received any other State Aid that exceeds in total €200,000 (euros) (including any other Retail Relief you are being granted for other premises) under the De Minimis Regulations.

Further information on State Aid can be found at <https://www.gov.uk/state-aid> .

If you feel you may be entitled to this relief, please complete the application form and return it to:

Revenues Services
PO Box 51
Halifax
HX1 1TP

If you have any further queries regarding this matter, please do not hesitate to contact the Business Rates section on 01422 393699.

Yours faithfully,

A handwritten signature in dark ink, appearing to be "Yvonne M Kear".

Yvonne M Kear ALIA, dip FPC
Revenues and Benefits Service Manager

Properties which will benefit from relief

Relief will apply to occupied properties (not empty) with a rateable value of £50,000 or less that are used for the sale of goods to the public, the provision of certain services to the public or used for the sale of food and / or drink to the public.. The relief will be applied after any other reliefs.

You will need to confirm that your premises falls into one of the categories listed below in your application.

Shops (such as: florist, bakers, butchers, grocers, greengrocers, jewellers, stationers, off licence, chemists, newsagents, hardware stores, supermarkets etc).

Charity shops

Opticians

Post offices

Furnishing shops / display rooms (such as: carpet shops, double glazing, garage doors)

Car / caravan show rooms

Second hand car lots

Markets

Petrol filling stations

Garden centres

Art galleries (where art is for sale / hire)

Hair and beauty services (such as: hair dressers, nail bars, beauty salons, tanning shops etc)

Shoe repairs / key cutting

Travel agents

Ticket offices e.g. for theatre

Dry cleaners

Launderettes

PC / TV / domestic appliance repair

Funeral directors

Photo processing

DVD / video rentals

Tool hire

Car hire

Restaurants

Takeaways

Sandwich shops

Coffee shops

Public Houses

Bars

Properties which are not eligible for relief

Please note that the following types of uses are **not** eligible for retail relief:

Financial services (e.g. banks, building societies, cash points, bureau de change, payday lenders, betting shops, pawn brokers)

Other services (e.g. estate agents, letting agents, employment agencies)

Medical services (e.g. vets, doctors, osteopaths, chiropractors)

Professional services (e.g. solicitors, accountants, insurance agents/financial advisers, tutors)

Post office sorting office

Also any properties not reasonably accessible to visiting members of the public.

Application for Business Rates Retail Relief (2014/15 & 2015/16)

Name of ratepayer: _____

Business Rates Account Reference (**see the front of your bill**) _____

Property for which relief is being claimed

Please confirm what category of retail use the property falls within (see page 2):

Is your property **wholly or mainly** used for one of the categories listed on page 2?

YES / NO

If your property is not used for one of the purposes listed on page 2 but you believe that you may still qualify for relief, please detail the type of business that is conducted from your property (Please note that an inspection may be required to confirm this)

State Aid

This new rate retail relief is subject to state aid rules.

Has your company or business received more than €200,000 in state aid including Retail Relief in the last three years?

YES / NO

Declaration

This application is submitted on behalf of the named ratepayer and I declare that, to the best of my knowledge, the information on this form is correct.

Signed: _____ Date: _____

Please print your name _____

Position in organisation _____

Tel. Number: _____ Email _____

Should your circumstances change and you no longer meet the qualifying criteria, you must notify us so that the Retail Relief can be reviewed from the date the change occurred.