

# Sourcing FM Services

**17 September, 2013**

# The Team

- Alan Lee: Lead for Corporate Assets and Facilities Management (CAFM)
- Andrew Sharpe: Lead for Commercial and Contract Management
- David Higgott: FM Technical Services Manager
- Robert Bottomley: Mechanical and Electrical Lead
- John Catanach: Building Fabric Lead
- Philip Lowe: Commercial Procurement Officer
- Ashutosh Paul: Principal Solicitor
- Janey Branston: Service Desk and Information Officer



# Purpose of session

- To share with you recent changes within the Council
- To explain what this means for our existing arrangements
- To set out the way forward, and the opportunities this may present for you
- To explain how you can take advantage of these opportunities, and what support you can expect from us
- To set out clearly the next steps and requirements of you
- To answer any questions you may have



# Improvements within the Council

- New '**Corporate** Asset and Facilities Management' structure developed to improve coherence and strengthen arrangements
- Transformation of the service and delivery of improvements and efficiencies
- Key strand is development of new single sourcing strategy and service arrangements
- Value for public money
- CAFM will be the single point of control for all suppliers



# FM Sourcing Strategy

- 'Twin track approach' agreed:
  - delivery of financial savings and rationalisation of supply base; and
  - longer term review of preferred sourcing option
- Requirement for quick delivery of savings
- Clear supplier communication is essential to move to new arrangements effectively



# Approach

- We will approach the market with a number of service bundles
- You will be able to bid for as many or as few services within the bundles that you can deliver
- You will have the opportunity to partner with other organisations but with a named 'lead organisation'
- The procurement process will be determined by the estimated value of the bundle



# Approach

- As you know, CHAS is a Council requirement and so will continue to be essential for all suppliers
- The emphasis within the evaluation will be on price
- We will appoint on an initial 12 month contract term (with an option to extend for up to 6 months), pending a decision about the preferred long term solution
- We will, of course, keep you informed about proposals for the future as they are developed



# Service Bundle One – Minimum 4 Quotations

- Gas Appliance Servicing
- Roller Shutter Doors
- Automatic Door Servicing
- Drainage Services
- Gutter Cleaning





# Service Bundle Two - Competitive Tenders

- Ventilation and Air Conditioning
- General Plumbing
- Thermostatic Mixing Valves
- Mechanical Repairs
- Electrical Reactive
- Fire Alarm & Emergency Lighting
- Fabric Reactive
- Roofing Reactive



# Information for suppliers

- We will provide you with full details and all the information you require through our procurement process
- This will include a full specification of the service bundles
- As part of this process we will answer any questions you may have



# Next steps- Bundle One

- If you want to be considered for a service/s within **Bundle One** you **must** complete an expression of interest form and return it to us by **27 September, 2013**
- You will provide a single point of contact within your organisation / collaboration
- You will receive a formal e-mail response to confirm that we have received the expression of interest
- You will then be invited to quote for the works



# Next Steps- Bundle Two

- Bundle Two competitive tenders will be advertised on 'YOR Tender' at [www.yortender.co.uk](http://www.yortender.co.uk)
- All queries must be forwarded to the CAFM Service Desk for response



# Discussion and Questions