



Parking Services
 Mulcture House
 Mulcture Hall Road
 HALIFAX HX1 1SP

Tel: 01422 392171
 Fax: 01422 392191
 Email: parking@calderdale.gov.uk

APPLICATION FOR AN OFF PEAK PERMIT

| | |
|---|---|
| Applicant Details: | OFF PEAK |
| Name: <input style="width: 90%;" type="text"/> | |
| Address: <input style="width: 90%;" type="text"/> | |
| Postcode | <input style="width: 90%;" type="text"/> |
| Work Telephone No: <input style="width: 50%;" type="text"/> | Permit Start Date: <input style="width: 50%;" type="text"/> |

Car Park Details:

An Off Peak permit may be used in any car park listed below. Please circle car park most frequently used (one only).

| Halifax | | Sowerby Bridge | Todmorden | Brighouse | Elland | Hebden Bridge |
|-----------------|------------------|----------------|----------------|-------------------|---------------|---------------|
| Victoria Street | Cow Green | Tuel Lane | Halifax Road | Owler Ings Road | Brook Street | New Road |
| Union Street | High Street | Stanley Street | Lever Street | Mill Royd St East | Timber Street | Market Place |
| King Street | Hanover Street | West Street | Union St South | Mill Royd St West | Northgate | Garden Street |
| Crosshills | St Johns Lane | | | Daisy Street | Southgate | |
| North Bridge | Mulcture Hall Rd | | | | | |

Vehicle Details:

| Vehicle 1 | | Vehicle 2 | |
|-----------|--|-----------|--|
| Reg. No | <input style="width: 90%;" type="text"/> | Reg. No | <input style="width: 90%;" type="text"/> |
| Make | <input style="width: 90%;" type="text"/> | Make | <input style="width: 90%;" type="text"/> |
| Colour | <input style="width: 90%;" type="text"/> | Colour | <input style="width: 90%;" type="text"/> |

Permit Details:

Please indicate (circle) the permit duration required.

| | |
|----------|---------|
| Annual | £396.00 |
| 3 Months | £107.00 |
| 1 Month | £ 37.00 |

All prices are inclusive of VAT

The permit is valid from Monday to Sunday

Methods of payment: Cash, cheque, postal order or debit/credit card (surcharge applicable for credit card payments)

Please make cheques payable to Calderdale MBC

Signed..... **Date**.....

NOTE: Calderdale MBC will ensure that any personal information provided by you on this form will be treated in accordance with the provisions of the Data Protection Act 1998. Calderdale MBC is the Data Controller of the information you have provided on this form and is registered with the Information Commissioner's Office for the purpose of processing your personal information in relation to your application.

The Council must protect the public fund it handles and so may use the information you have provided on this form to prevent and detect fraud. The Council may also share this information, for the same purposes, with other organisations which handle public funds. The Council will not share your information for any other purposes without your explicit consent. For further information about this please contact the Council's Information Management Co-ordinator on 01422 392298.

FOR OFFICE USE ONLY

| | | | |
|--------------|---|---------------|---|
| Issued by: | <input style="width: 100%;" type="text"/> | Checked: | <input style="width: 100%;" type="text"/> |
| Issue date: | <input style="width: 100%;" type="text"/> | Permit No: | <input style="width: 100%;" type="text"/> |
| Invoiced by: | <input style="width: 100%;" type="text"/> | Invoice date: | <input style="width: 100%;" type="text"/> |
| | <input style="width: 100%;" type="text"/> | | <input style="width: 100%;" type="text"/> |

Off-Peak Parking Permits – Frequently Asked Questions

The following terms and conditions are subject to review and as such, the Council's current terms and conditions at the time of application will prevail.

IMPORTANT

Off-peak permits are only valid from 4pm through to 10am the following day - Monday to Friday and all day Saturday and Sunday (where applicable).

Where can I use the permit?

Off Peak Permits are valid for use in the Calderdale Council long stay car parks listed on the application form.

How can I pay?

Payment can be made by debit/credit card, cash, cheque or postal order.

What if I change my vehicle?

Please notify Parking Services immediately of any change of vehicle. When changing vehicle details a new permit will only be issued on production of the old permit. You will be asked to complete a replacement permit application form.

Can I use my permit in other vehicles?

The permit is only valid for use by the vehicle(s) whose registration number(s) are displayed in the permit. You may choose to include details of two vehicles on the permit. However, you must clearly display the permit on the front nearside of the vehicle's windscreen at all times whilst parked. Failure to display a valid Permit may result in a 'Penalty Charge Notice' being issued.

Any alteration of the permit will render it invalid.

Am I guaranteed a parking space?

No. The permit does not guarantee, nor does it reserve, a space in any of the Council's car parks.

How do I renew my parking permit?

Permits are not renewed automatically; it is the permit holder's responsibility to re-apply for renewal. Please apply at least seven days prior to expiry.