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|----------------------------|------------------------|-------------------|----------------------|---------------------------------|
| For Office Use Only | Charge Received | Receipt No | Date Received | Building Regulations No. |
|----------------------------|------------------------|-------------------|----------------------|---------------------------------|

The Building Act 1984, The Building Regulations 2010 (as amended)

- Full Plans** (complete Sections A and B)
Building Notice (complete Sections A and C)
Regularisation (complete Sections A and D)
Please tick relevant box



**Economy and Environment
Building Control Services**

Westgate House, Halifax, HX1 1PS
website: www.calderdale.gov.uk/buildingcontrol
Email: building.control@calderdale.gov.uk

Payment can be made by cash, cheque (payable to Calderdale Council), debit or credit card

Tel: (01422) 392223 Fax: (01422) 392203
Answerphone Service when our Offices are closed

The form is to be filled in by the person who intends to carry out building work or his/her agent. Please type or use block capitals. Please read carefully the notes for guidance.

If you need help to use this form or would like an alternative format please contact us.

Section A

| | |
|--|---|
| <p>Applicant's Details</p> <p>Forename: _____ Surname: _____</p> <p>Address: _____</p> <p>Tel: _____ Fax: _____ Email: _____</p> | <p>Contact Name: _____</p> <p>Postcode: _____</p> |
| <p>Agent's Details (if applicable)</p> <p>Name: _____</p> <p>Address: _____</p> <p>Tel: _____ Fax: _____ Email: _____</p> | <p>Contact Name: _____</p> <p>Postcode: _____</p> |
| <p>Location of building to which work relates</p> <p>Address: _____</p> <p>Postcode: _____</p> | |
| <p>Proposed Work (or work carried out)</p> <p>Description: _____</p> <p>Intended Use: _____</p> <p>Date of Commencement: _____</p> | |
| <p>Use of building</p> <p>1. If new building or extension please state proposed use : _____</p> <p>2. If existing building state present use: _____</p> <p>NOTE: Buildings other than single dwellings will require consultation with the Fire Service consequently 3 copies of plans should be provided.</p> | |
| <p>Additional Information</p> <p>1. Has Planning Permission been granted? YES/NO* Plan No. _____</p> <p>2. Is the source of water to the building from the mains / a private supply / a well?*</p> <p>3. Is the foul water to be drained to the foul sewer / cess pool / septic tank / packaged treatment plant?*</p> <p>4. Is the surface water to be drained to the sewer / soakaway / water course / Sustainable Urban Drainage System?*</p> | |

*Delete as applicable

Section B (Full Plans Only)

Fees (see Guidance Note on Charges for information)

Will the Inspection Charge be paid by the **Applicant*/Agent***

Plan Charge £ _____ plus VAT £ _____ Total £ _____

Inspection Charge £ _____ plus VAT £ _____ Total £ _____

Estimates (see Guidance Note on Charges for information) _____

Please ensure this form is accompanied by an estimate of the cost of the work (unless new houses or domestic extension)

Total Floor area of any new building or extension: _____

Statement

This notice is given in relation to the building work as described, is submitted in accordance with Regulation 12(2)(b) and is accompanied by the appropriate plans and charge. I understand that further charges may be payable following the first inspection by the local authority.

*If necessary I agree to an extension of the prescribed period for the determination of the application up to a maximum 2 months from the date of deposit.

*I consent to the plans being passed subject to conditions where appropriate.

**delete if not applicable*

Name: _____ Signature: _____ Date: _____

Section C (Building Notice Only)

Not to be used where consultation with the Fire Officer or Yorkshire Water is required

Fees (see Guidance Note on Charges for information)

Building Notice Charge £ _____ plus VAT £ _____ Total £ _____

Estimated Cost of Work (if Table A, B, or C) _____ Total floor area of an extension: _____

Please ensure this form is accompanied by an estimate of the cost of the work (unless new houses or domestic extension)

Statement

This notice is given in relation to the building work as described, and is submitted in accordance with Regulation 12(2)(a)

Name: _____ Signature: _____ Date: _____

Section D (Regularisation Application Only)

Fees (Note: No VAT is payable on regularisation charges)

Charged on an individual basis - please contact Building Control Services, telephone 01422 392223 for details of the charge.

Total floor area (if new building or an extension) _____

Estimated cost of work (if Table A, B, C or D) _____

Statement

This notice is given in relation to the work described, is submitted in accordance with Regulation 18 and is accompanied by the appropriate charge (and plans where applicable). I understand that the local authority may require me to take such reasonable steps (e.g. opening up of unauthorised work for inspection, making tests and taking samples) as appropriate, to establish compliance or otherwise.

Name: _____ Signature: _____ Date: _____

Whilst any personal information provided by you on this form will be treated in accordance with the Data Protection Act 1998 it maybe used by the Council for data sharing, detection and prevention of fraud.



FS 41400



INVESTOR IN PEOPLE

