

CALDERDALE MBC

WARDS AFFECTED: ALL

STANDARDS COMMITTEE

23rd March 2009

CONTRACT PROCEDURE RULES FOR SCHOOLS – INTERIM UPDATES

REPORT OF THE CHIEF LAW AND ADMINISTRATION OFFICER

1. ISSUE

To consider the recommendation to update the Council's Contract Procedure Rules for Schools and to obtain Member approval.

2. NEED FOR A DECISION

The Council's Constitution requires that changes to the Constitution must have the agreement of the Standards Committee. Therefore this issue has been brought to the Standards Committee as the Contract Procedure Rules for Schools are enshrined within the Constitution.

3. BACKGROUND

The Contract Procedure Rules provide clear rules and procedures for the procurement of goods, services and works for the Council. There are separate Contract Procedure Rules for Schools due to the specific governance arrangements in place. Schools have a governing body which performs many of the governance functions.

The Council's main Contract Procedure Rules have recently been reviewed, including increasing the financial limits to allow for inflation. The purpose of this report is to update the Schools Contract Procedure Rules in order to bring the financial limits in line with the Council's main Contract Procedure Rules.

It is envisaged that a more thorough review of the schools' Contracts Procedure Rules will be undertaken in due course. However, all schools must meet the new Government Financial Management Standard for schools by March 2010 and schools are currently working towards meeting this standard. It is important that up-to-date Contract Procedure Rules for Schools are in place in order to allow them to meet that Standard. This update is therefore an interim measure until resources can be allocated to the task of a thorough review.

4. RECOMMENDATION

That the Standards Committee approve the changes detailed in the attached document (b).

(a) Original Contract Procedure Rules for Schools

(b) Amendments to Contract Procedure Rules for Schools

(c) Updated Contract Procedure Rules for Schools

5. OPTIONS CONSIDERED

There are no other options available

6. CONSULTATION

None required

7. FINANCIAL IMPLICATIONS

None

8. CORPORATE IMPLICATIONS

None

9. CONCLUSION

In order to allow for inflation and to align them to the Council's main Contract Procedure Rules, the attached proposed update of the school's Contract Procedure Rules should be agreed by members.

Bernadette Livesey
Chief Law and Administration Officer

11.03.09

FOR FURTHER INFORMATION ON THIS REPORT CONTACT:

Bernadette Livesey, Chief Law and Administration Officer : Telephone 01422 393063

DOCUMENTS USED IN THE PREPARATION OF THE REPORT:

1. Contract Procedure Rules Part 1
2. Contract Procedure Rules Part 3

DOCUMENTS ARE AVAILABLE FOR INSPECTION AT:

Attached to the Report