

# **LONGROYDE JUNIOR SCHOOL**

## **Policy for Admissions**

Longroyde Junior School seeks to meet the needs of the locality through co-operation with parents/guardians and the local Authority. The policy aims to maximise, with the agreed accommodation limit, the number of children admitted to the school while maintaining the quality of their education.

### **Admissions to Junior Classes**

Full time pupils will be admitted at the start of the school year in which they reach the age of eight, regardless of ability or aptitude. The classes will be based in four single age groups.

The number of intended admissions for the year commencing 1<sup>st</sup> September, 2011 will be 66.

### **Over-subscription**

Where applications for admission exceed the number of places available the following criteria will be applied, in the order set out below, to decide which children to admit. The Governors will seek to work with the LA on admissions with pupils entering the school.

1. Looked After Children.
2. Children whose medical or social circumstances prompt admission when supported by appropriate professional advice e.g. Area Medical Officer, Director of Education or Social Services.
3. Children who have a brother or sister attending the school at the time of admission.
4. Children transferring from Castlefield Infant School, our associate infant school.
5. Proximity of the child's home to the school, by straight line measurement, with those living nearest being accorded the higher priority.

In the event of over-subscription candidates will be placed on a waiting list in the order as defined in the previous criteria.

## **Documentation**

Application for admission should be made on the admission form approved by the Governing Body.

Documentary evidence should be sought from parents/guardians to justify applications for admissions where appropriate.

## **Appeals**

Parents/Guardians whose application for the admission of their children to the school is unsuccessful will be advised of their right to appeal.

## **Responsibilities**

The Headteacher is responsible for calling meetings of the Admissions Committee when required.

**This policy supercedes previous versions and is reviewed annually by the Governing Body**

**R.J.Fox September 2009**