

**Council Tax  
APPLICATION FOR DISCOUNT  
FOR A MEMBER OF A  
RELIGIOUS COMMUNITY**

Yvonne M Kear ALIA dip, FPC  
Chief Revenues Officer  
P.O. Box 51  
Princess Buildings  
HALIFAX HX1 1TP

Any enquiries about this application should be made to the Council Tax Discount Section at the above address or Telephone (01422) 393631

Date \_\_\_\_\_

Property Reference Number \_\_\_\_\_

SECTION A	EXPLANATORY NOTES.
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Council Tax is made up of a property element of 50% and a personal element of 50%. The personal element assumes that there are two persons over the age of 18 (adults) living in the property. If there are more than two adults resident the bill is not increased, however, if there are less than two residents the bill may be reduced.

1. For discount purposes certain groups of people are ignored (disregarded) when counting the number of adults in the household.  
This means that in certain circumstances a household with two or more resident adults may still qualify for a discount providing that all of them (or all but one of them) fall into one of the classes shown in Section D overleaf.
2. If there are two or more residents in the property aged 18 or over who are not entitled to a status discount then no discount can be allowed.
3. A person can qualify for a discount if:
  - a. their principle occupation is prayer, contemplation, education, the relief of suffering or any combination of these and
  - b. he / she has no income or capital of their own and
  - c. he / she is dependent on the religious community for all their material needs.

When you have filled in the details in Section B please read and sign the declaration (Section C ) and then send the form back to the above address as soon as possible.

SECTION B	APPLICATION DETAILS (Please complete in Block Capitals)
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Applicant's Name  Reference Number (shown on the bill)

Address

Telephone Number for contact

How many people aged 18 or over ( including yourself ) usually live in the property?

How many of those people are eligible for a status discount? (see Section D overleaf)

Name of member(s) of community

Name and address of the religious community

What is the principal occupation of the community?

Has the member of the community any income or capital of his / her own even though it may be subject to a covenant (if applicable exclude a pension from a previous employment but include state pension) **YES / NO**

Is the member of the community wholly dependent on the community for all his / her material needs **YES / NO**

SECTION C	DECLARATION
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As far as I know all the information I have given is accurate and true. I agree to tell the Council immediately if the circumstances change or I think that any reduction given as a result of this application should not apply.

Name \_\_\_\_\_ Signed \_\_\_\_\_ Date \_\_\_\_\_

