

CALDERDALE COUNCIL

ECONOMY & ENVIRONMENT SCRUTINY PANEL

**Agenda
item**

2016-17 Municipal Year work plan as at 28/09/16

DATE/ FORMAT	ISSUE	REASON FOR SCRUTINY	APPROACH	DEADLINE FOR SUBMISSION OF REPORTS TO COMMITTEE ADMIN.
13 th October, 2016	Traffic signals, set ups and times of operation	<p>Panel Member request (Cllr Taylor) – meeting held 28th January, 2016.</p> <p>At the request of the Interim transformation manager, and with the agreement of Cllr Taylor and the Chair, this item re-scheduled for consideration at the October, 2016 meeting.</p>	<p>Report contacts: John Lamb, Interim Transformation manager, economy and environment directorate</p> <p>To look at traffic signals set up, configuration and time of operation aspects of traffic management and their wider impact, including on business and economy in the Borough and on air quality and vehicle fumes emissions.</p>	5pm on Tuesday 4th October, 2016

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13 th October, 2016	Highways and Engineering Service: Highways Infrastructure Asset Management Plan	Panel decision – June, 2016 At the request of the Interim transformation manager, and with the agreement of the Chair, this item re-scheduled for consideration at the October, 2016 meeting.	Report contacts: John Lamb / Jonathan Cole That once the Highway Investment Asset Management Plan (HIAMP) has been drafted and put out to consultation to seek the views of customers and stakeholders, that a draft of the Plan be also submitted to the Economy and Environment Scrutiny Panel for review and comment prior to any report being taken to Cabinet for final approval in 2016/17	5pm on Tuesday 4th October, 2016
13 th October, 2016	The present and future process of road maintenance	Panel Member request – Cllr Tagg	Contact Officer: John Lamb Approach: to look into the process of decision making and assessment of which roads are repaired, and how what decides the process to be used. Regarding pot holes again how we decide what methods are used in other word what, where and when and why?	5pm on Tuesday 4th October, 2016

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3 rd November, 2016 (additional meeting)	Review of Parking Services	Panel / Cabinet request for consideration by scrutiny. Initial report considered by Panel at its meeting on 8 th September, 2016. Panel comments fed back to Cabinet on 12 th September, 2016.	Steven Lee, Head of Highways and Transportation Cabinet resolved at 12 th September, 2016 meeting that:- (a) specific proposals be prepared to raise the £603k saving within the Parking Service and be submitted for consideration to a future meeting of Cabinet; and (b) the proposals to raise the £603k be submitted for consideration to the Economy and Environment Scrutiny Panel within next two meeting cycles.	5pm on Tuesday 25th October, 2016
3 rd November, 2016 (additional meeting)	Winter Services – the council’s current winter service policy - update	Panel / Officer request The Panel last considered an update report on Winter Services review on 15 th October, 2015. An updated report outlining an initial approach and seeking the Panel’s comments on a fundamental review of winter services in 2016 to be brought back to Panel when available.	Report contact: Steven Lee / Jonathan Cole (Matthew Crowe) To receive an update report outlining an initial approach and seeking the Panel’s comments on a fundamental review of winter services in 2016	5pm on Tuesday 25th October, 2016

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10 th November, 2016	E+E Quarter 2 Revenue Monitoring report	Financial Monitoring	Contact Officer: Paul Greenwood To be determined by the Panel	5pm on Tuesday 1st November, 2016
10 th November, 2016	E+E 2nd Capital monitoring report	Financial Monitoring	Contact Officer: Paul Greenwood To be determined by the Panel	5pm on Tuesday 1st November, 2016
10 th November, 2016	Progress report - Introduction of 20 mph Speed Limits in Calderdale – update	Panel decision - November, 2015 (update/progress report requested in 12-18 months' time)	Report contacts: Acting Director, Economy and Environment / Paul Butcher, Director of Public Health / (Senior Manager, Public Health) Panel to be provided with relevant data on schemes already introduced in the Borough and to assess progress / challenges	5pm on Tuesday 1st November, 2016
15 th December, 2016	Portfolio Holders / Acting Director – priorities & challenges – mid- year review	To hear from the Portfolio Holders and the Acting Director Economy and Environment on the progress of their priorities and challenges following their attendance at the June, 2016 meeting. Holding the Political leadership and Corporate leadership to account.	Report contacts: Mark Thompson and Portfolio Holders Oral report and/or presentation.	5pm on Tuesday 6th December, 2016

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15 th December, 2016	Energy Savings / Carbon Reduction Targets	Member request for scrutiny – work planning session – 9 th June, 2016	Contact Officer: Helen Rhodes / Richard Armitage To be determined by the Panel	5pm on Tuesday 6th December, 2016
15 th December, 2016	Waste Contract - progress	Panel member request – Cllr Fenton-Glynn	Contact Officer: Heidi Wilson To have the opportunity to review how the first 4-5 months of the new contract have gone and to invite the contractor (Suez) to attend the meeting and address the Panel.	5pm on Tuesday 6th December, 2016
26 th January, 2017	Revenue Budget 2017/18 – 2019/20 – Cabinet Proposals for Consultation	Budget consultation	To be determined by the Panel	5pm on Tuesday 17th January, 2017
26 th January, 2017	E+E 3rd Capital monitoring report	Financial Monitoring	Contact Officer: Paul Greenwood To be determined by the Panel	5pm on Tuesday 17th January, 2017
26 th January, 2017	E+E Quarter 3 Revenue Monitoring report	Financial Monitoring	Contact Officer: Paul Greenwood To be determined by the Panel	5pm on Tuesday 17th January, 2017

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26 th January, 2017	Affordable Warmth programme 2015–18 - updates	Panel decision – June, 2016 To receive 6 monthly updates until further notice	Contact Officer: Richard Armitage To receive and consider six monthly updates from the Affordable warmth programme board on the programme’s progress. (Cabinet minute, 14 th December, 2015, ref: B62/78(c) refers)	5pm on Tuesday 17th January, 2017
2 nd March, 2017				5pm on Tuesday 21st February, 2017
30 th March, 2017	Vitamin Green Initiative – annual report back to Scrutiny Panel	Cabinet request to Scrutiny consideration. (Cabinet report and minutes – 7 th March, 2016)	Contact Officers: Paul Butcher / Heidi Wilson / Jez Tweed A Cabinet report reviewing progress across a range of environment issues in Calderdale and action plan were submitted to cabinet in march, 2016. Under key issue one in the action plan: <i>Raise Profile of Calderdale’s Sustainable Environment Agenda under ‘Vitamin Green’ Banner</i> – Cabinet requested that an annual report on progress be submitted to this Scrutiny Panel	5pm on Tuesday 21st March, 2017

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2016/17 Municipal Year date tbc	Highways and Engineering Service: Highways Safety Matrix	Policy Development / Review. Panel to have the opportunity to comment on prior to the submission of any report to Cabinet	Contact Officers: John Lamb / Debbie Calcott	N/A – meeting date not yet determined
2016/17 Municipal Year (on a date tbc in 2016/2017)	West Yorkshire Plus Transport Fund A629 Corridor Improvements and links with the proposals for traffic and bus stops and routes in Halifax Town Centre:- update / presentation on progress	Panel member request – work planning Panel member request – a concern about what happened, and the aftermath of the introduction of the first phase of zones and loops when they were implemented, c. 2000.	Report contacts: Kate Thompson To receive a presentation / report on the West Yorkshire Plus Transport Fund A629 Corridor Improvements, including updates on the Phase 1a - Early remodelling of Shaw Hill/Huddersfield Road signal junction. To also receive an update on the links with the proposals for traffic and bus stop routes in Halifax Town Centre.	Meeting date to be confirmed

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2016/17 Municipal Year (on a date tbc in 2016/2017 or by briefing note – Panel to determine)	On-Street parking – Action Plan	Panel request / decision tracking. Cabinet considered a number of suggestions / recommendations of the Panel in April 2016 (2015/16 municipal year) and asked that an action plan be formulated by Officers and presented back to Scrutiny Panel at a future date	Report contact: Steven Lee Panel to determine approach – matter could be reported back either through a briefing note or as a formal Panel agenda item. Cabinet minute of 11 th April, 2016 (minute reference B118/132(b) refers) - Officers be requested to formulate an action plan, to refer back to the Economy and Environment Scrutiny Panel for consideration.	Meeting date to be confirmed
2016/17 Municipal Year BRIEFING NOTE REQUESTED C. Sept 2016	Business Support of the Council's Economic Strategy / Apprenticeships	Panel decision, September , 2015 – Briefing note update requested for C. September, 2016	Report contacts: Mark Thompson / Fiona Thurlbeck / Business and Economy Manager To provide an update on how the Council's economic strategy provides business support / To provide an update on apprenticeships, both internal and external	N/A – briefing note to be submitted via Scrutiny Support Officer c. Sept 2016
2016/17 Municipal Year BRIEFING NOTE REQUESTED C. Sept 2016	Local Plan – update	Panel decision, September , 2015 – Briefing note update requested for C. September, 2016	Report contacts: Richard Seaman / Phil Ratcliffe To provide an update on progress and challenges – the Local Plan	N/A – briefing note to be submitted via Scrutiny Support Officer c. Sept 2016

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<p>Detailed Scrutiny review(s)</p> <p>TOR's submitted to the August, 2016 meeting of the Panel – review group work approved</p>	<p>“Littering / Fly-tipping” detailed scrutiny review</p>	<p>Member request for scrutiny – work planning session – 9th June, 2016</p>	<p>Contacts: Councillor James Baker, Chair of the Scrutiny Panel and Scrutiny Support Officer.</p> <p>EE Directorate contact Officer – Heidi Wilson</p> <p>Setting up of review group approved at 11th August, 2016 meeting of the Panel. Membership agreed as Councillors Baker, Caffrey, Lynn, Scullion and Tagg</p>	<p>Meeting date to be confirmed</p>

Paul Preston, Scrutiny Support Officer, 28th September, 2016 (reviewed)