

Article 4 – The Full Council

4.1 Functions of the full Council

Only the Council will exercise the following functions:

- (a) adopting and changing the Constitution;
- (b) approving or adopting the policy framework and the budget, and proposals to contract out or to enter into partnership arrangements for the provision of the whole or a major part of a service;
- (c) making decisions about any matter in the discharge of an executive function which is covered by the policy framework or the budget where the decision maker is minded to make it in a manner which would be contrary to the policy framework or contrary to/or not wholly in accordance with the budget (subject to the urgency procedure contained in the Access to Information Procedure Rules in Part 4 of this Constitution);
- (d) appointing the leader;
- (e) agreeing and/or amending the terms of reference for committees, deciding on their composition and making appointments to them;
- (f) appointing representatives to outside bodies unless the appointment is an executive function or has been delegated by the Council;
- (g) adopting an allowances scheme under Article 2.5;
- (h) changing the name of the area, conferring the title of honorary alderman or freedom of the borough;
- (i) confirming the appointment or dismissal of the head of paid service;
- (j) making, amending, revoking, re-enacting or adopting bylaws and promoting or opposing the making of local legislation or personal Bills;
- (k) all local choice functions set out in Part 3 of this Constitution which the Council decides should be undertaken by itself rather than the executive; and
- (l) all other matters which, by law, must be reserved to Council.

4.2 Council meetings

There are five types of Council meeting:

- (a) the annual meeting;
- (b) ordinary meetings;
- (c) the meeting to set the Council Tax;
- (d) extraordinary meetings.
- (e) Council meeting as a Committee

and they will be conducted in accordance with the Council Procedure Rules in Part 4 of this Constitution.

4.3 Responsibility for functions

The Council will maintain the tables in Part 3 of this Constitution setting out the responsibilities for the Council's functions which are not the responsibility of the executive.

4.4 Meanings

- (a) **Policy Framework.** The policy framework means the following plans and strategies:-
 - (i) (Required by the Local Authorities (Functions and Responsibilities) (England) Regulations 2000))
 - Annual Library Plan;
 - Best Value Performance Plan;
 - Community Strategy;
 - Crime and Disorder Reduction Strategy;
 - Local Transport Plan;
 - Plans and strategies which together comprise the Development Plan;
 - Youth Justice Plan
 - Children and Young People's Plan
 - Licensing Authority Policy Statement

(ii) (Recommended by statutory guidance)

- Council's Corporate Plan (if any);
- Food Law Enforcement Service Plan;
- The plan and strategy which comprise the Housing Investment Programme;
- Adult Learning Plan;
- Local Agenda 21 Strategy;
- Quality Protects Management Action Plan.

(iii) (Local choice)

- Corporate Property Policy
- Asset Management Plan
- Recycling Plan
- Environmental Health Services Enforcement Policy
- Waste Management Strategy
- Contaminated Land Strategy
- Air Quality Management Strategy
- Health and Safety at Work Enforcement Service Plan
- Equality and Diversity Policy
- Race Equality Scheme
- Human Resources Strategy
- E-Government Strategy
- Organisational Improvement Plan
- Local Public Service Agreement
- Customer Relations Policy
- Procurement Policy and Strategy
- Code of Corporate Governance
- Freedom of Information Policy
- ICT Control Environment Policy
- Private Sector Housing Renewal Policy
- Integrated Regeneration Policy and Strategy
- General Property Disposal Consent Policy
- Home Care and Other Non-Residential Community Services Charging Policy
- Continuing Care Policy
- Care Planning for People with High Level Support Needs Policy
- Student Discretionary Awards Policy
- Post 16 Transport Policy
- Special Education Needs Strategy
- Inclusion Strategy
- Securing School Improvement Policy
- More Able Children and Young People Policy
- Children and Young People Moving and Handling Policy

- Access to Education for Children and Young People with Medical Needs Policy
- Calderdale Secondary Community Schools Oversubscription Policy
- Calderdale Community and Voluntary Controlled Schools Oversubscription Policy
- Closure and Opening of Schools Staffing Policy
- Redundancy Policy for School Based Teachers

(b) **Budget.** The budget includes the allocation of financial resources to different services and projects, proposed contingency funds, the council tax base, setting the council tax and decisions relating to the control of the Council's borrowing requirement, the control of its capital expenditure investments and the setting of virement limits.