

Article 6 – Overview and Scrutiny

6.1 Terms of reference

The Council will appoint the Scrutiny Panels set out in the left hand column of the table below to discharge the functions conferred by section 21 of the Local Government Act 2000 and Article 6 in relation to the matters set out in the right hand column of the same table.

<u>Panel</u>	<u>Scope</u>
Adults, Health and Social Care	Supported Living Adult Safeguarding Residential Care Homecare Mental Health Learning Disabilities Drugs and Alcohol Services Planning Provision and Quality of Health Services Assessment and Care Management Access and Information Calderdale Local Involvement Network Public Health
Children and Young People	Children’s Social Care Services Safeguarding Child Protection Family Support Services Youth Offending Team Integrated Children’s Services Early Years Children and Young People’s Partnership Trust Commissioning Services Integrated Children’s Services Learning Raising Attainment Early Learning School Improvement Calderdale Challenge Buildings Schools for the Future Raising Standards
Economy and Environment	Economy Enterprise Regeneration and Partnerships

Planning
Conservation
Building Control
Building Design and Maintenance
Engineering
Highways
Parking
Transportation Strategy
Land Drainage and Flooding
Transport Fleet Management
Street Cleaning
Markets Services
Strategic Housing Services
Housing Advice and Homelessness
Private Sector Housing
Environmental Health
Waste Management

Communities

Community Cohesion
Consultation
Community Strategy
Neighbourhood Schemes
Equalities
Partnerships
Customer First
Licensing and Registration
National Non-Domestic Rates
Revenues and Benefits
Public Relations and Marketing
Corporate Communications
Public Perception
Libraries, Museums and Public Halls
Greener Cleaner Service
Sports and Leisure
Tourism
Funeral Services

Use of Resources

Policy Development
Performance and Project Management
Cross-Directorate Efficiencies
Vision into Reality
Local Area Agreement
Civil Contingencies
Legal Services
Democratic and Scrutiny Support Services

Standards
Electoral Registration and Elections
Local Strategic Partnership
Financial Affairs Administration
Strategic Financial Management
Capital Programme
Procurement
Information, Communications and
Technology Services
Business Change
Asset and Facilities Management
Human Resources
Organisational Development
Payroll Management
Corporate Health and Safety
Halifax First Programme

6.2 General role

Within their terms of reference, Scrutiny Panels will:

- (i) review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's or executive's functions;
- (ii) make reports and/or recommendations to the Council and/or the Cabinet as appropriate in connection with the discharge of any functions;
- (iii) contribute to Best Value Reviews for recommendation to the Cabinet;
- (iv) consider and make reports or recommendations to the Council or the Cabinet on any matter affecting the area or its inhabitants; and
- (v) exercise the right to call-in, for reconsideration, decisions made but not yet implemented by the Cabinet.

6.3 Specific functions

- (a) **Policy development and review.** Scrutiny Panels may:
 - (i) assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;
 - (ii) conduct research, community and other consultation in the analysis of policy issues and possible options;
 - (iii) consider and implement mechanisms to encourage and enhance community participation in the development of policy options;

- (iv) invite to their meetings and question members of the Cabinet or committees and chief officers about their views on issues and proposals affecting the area; and
 - (v) liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working.
- (b) **Scrutiny.** Scrutiny Panels may:
- (i) review and scrutinise the decisions made by and performance of the Cabinet and/or committees and council officers both in relation to individual decisions and over time;
 - (ii) review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
 - (iii) invite to their meetings and question members of the Cabinet and/or committees and chief officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects;
 - (iv) make recommendations to the Cabinet and/or appropriate committee and/or Council arising from the outcome of the scrutiny process;
 - (v) review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the Scrutiny Panels and local people about their activities and performance, specifically

Adults, Health and Social Care Scrutiny Panel

- will exercise the powers to review and scrutinise any matter relating to the planning, provision and operation of Health Services in the Council's area;
- authorised to make arrangements with one or more local authorities for joint health scrutiny in accordance with the Yorkshire and Humber Councils Joint Health Scrutiny Protocol at Part 5 of this Constitution, including the giving of authority for a joint health scrutiny committee to act on the Council's behalf, and the appointment of Members (excluding Cabinet Members) to serve on a joint health scrutiny committee.

Communities Scrutiny Panel

- designated the 'Crime and Disorder Committee' and will exercise the powers to review and scrutinise crime and disorder functions and local crime and disorder matters under the provisions of the Police and Justice Act 2006; and
- (vi) invite external organisations and individuals to give evidence.
- (c) **Finance.** Scrutiny Panels may exercise overall responsibility for any finances made available to them.

6.4 Proceedings of Scrutiny Panels

Scrutiny Panels will conduct their proceedings in accordance with the Overview and Scrutiny Procedure Rules set out in Part 4 of this Constitution.

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