

## DRIVER LICENCE APPLICATION

**IT IS AN OFFENCE UNDER SECTION 57(3) OF THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 FOR ANY PERSON TO KNOWINGLY OR RECKLESSLY MAKE A FALSE STATEMENT OR OMIT ANY MATERIAL PARTICULARS IN GIVING THE REQUIRED INFORMATION**

**PLEASE INDICATE BELOW WHETHER YOU WISH TO APPLY FOR**

**HACKNEY CARRIAGE DRIVER LICENCE**

**PRIVATE HIRE DRIVER LICENCE**

**COMBINED HACKNEY CARRIAGE/PRIVATE HIRE DRIVER LICENCE**

Please complete this form in block capitals after reading the GUIDANCE BOOKLET.

Any enquiries please contact the Licensing Unit on 01422 393002/3030/3317.

I wish to apply for a 1 year licence

I wish to apply for a 3 year licence   
(A DBS check will be required)

EXISTING  
BADGE  
NUMBER

### **PART 1 – PERSONAL INFORMATION**

Surname

Mr/Mrs/Miss/Ms

First Names

Address

Postcode

Date of Birth

Home Telephone No.

Mobile Telephone No.

email address:

Do you have the right to work in the UK? Please answer YES or NO

Driving Licence Number

Name and address of private hire operator or hackney carriage proprietor by whom you will be employed.

Please give details of ALL motoring convictions and fixed penalty notices recorded against you. Unless you are renewing an existing licence when you need only declare the motoring convictions and fixed penalty notices recorded against you in the last three years.: –

If none state 'NONE'

Date of offence	Date of conviction	Offence	Court	Sentence or Order	Licence penalty points

Please give details of ALL criminal convictions, ASBO's, binding over or public order fixed penalty notices recorded against you or those recorded against you since your last driver licence renewal application if you are renewing an existing licence (use a separate sheet of paper if necessary) – If none state 'NONE'

Date of conviction	Name of court	Offence	Sentence or Order

Are the police and/or any other enforcement agency currently making any enquiries about you that you are aware of ?

YES

NO

If YES, please give full details in box below: -

Have you ever been arrested by the police and/or any other enforcement agency or since your last driver licence renewal application if you are renewing an existing licence?

YES

NO

If YES, please give full details in the box below

Have you been charged with any offences, reported for summons or on bail for any offences which have not yet been to court?

YES

NO

If YES, please give full details in box below:-

Have you ever been cautioned by the police or any other agency or since your last driver renewal application if you are renewing an existing licence?

YES

NO

If YES, please give full details in the box below: -

Have you ever had a hackney carriage or private hire licence suspended, revoked or refused by ANY licensing authority?

YES

NO

If YES, please give full details in the box below

## **PART 2 – DECLARATION BY APPLICANT**

I hereby declare that to the best of my knowledge and belief, the particulars and information stated in this application are true. I hereby authorise the Licensing Unit of the Council to verify the information given on this form by reference to any public authority, including the police. I consent to the police supplying the Licensing Unit of the Council with any information, including that stored on a computer, in respect of the details given on this application form. I consent to the Borough Council of Calderdale (the Council) using and processing my personal, sensitive data for the purposes of determining this application and any subsequent review of my licence.

Should my application be refused or my licence subsequently revoked and if I appeal against either of those decisions, I understand that my personal, sensitive data may be disclosed by the Council in Court.

APPLICANT'S SIGNATURE  DATE

### **I ENCLOSE:-**

- DVLA DRIVING LICENCE (if a photocard type both the photocard and paper parts of licence)
- ONE PASSPORT SIZE COLOUR PHOTOGRAPH (If your appearance has changed since your last renewal)
- FEE
- DBS ENHANCED DISCLOSURE APPLICATION FORM and PROOFS OF IDENTITY (where applicable – see guidance booklet)
- MEDICAL EXAMINATION REPORT AND CERTIFICATE (where applicable – see guidance booklet)
- DRIVING ENTITLEMENT CONSENT FORM (D796)

Calderdale MBC will ensure that any personal information provided by you on this form will be treated in accordance with the provisions of the Data Protection Act 1998. Calderdale MBC is the Data Controller of the information you have provided on this form and is registered with the Information Commissioner's Office for the purposes of processing your personal information in relation to your application.

The Council must protect the public fund it handles and so may use the information you have provided on this form to prevent and detect fraud. The Council may also share this information, for the same purposes, with other organisations which handle public funds. The Council will not share your information for any other purpose without your explicit consent.

For further information about this please contact the Council's Information Management Co-ordinator on 01422-392298.

If you would like this information in another format or language please contact: 01422 393001

اگر آپ کو یہ معلومات کسی دوسری زبان  
یا شکل میں چاہیے تو رابطہ کریں:

01422 393030 (Urdu)